



## MEMORANDUM

**TO:** Satpal Sidhu, County Executive

**FROM:** Erika Lautenbach, Director

**RE:** Northwest Workforce Council – Disaster Relief Employment Contract Amendment #3

**DATE:** August 10, 2021

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Attached is a contract amendment between Whatcom County and Northwest Workforce Council for your review and signature.

- **Background and Purpose**

Northwest Workforce Council (NWC) provides disaster relief and humanitarian assistance employment to minimize the employment and economic impact of the COVID-19 pandemic. NWC certifies eligibility for services under the Workforce Innovation and Opportunity Act COVID-19 Disaster Recovery Subsidized Employment Program and the Health Department temporarily employs eligible participants for various COVID-related positions including Nurses, Case/Contact Investigators, and testing site support staff. NWC will reimburse Whatcom County for the total cost of wages and fringe benefits per participant, for up to eleven positions. This amendment increases the maximum reimbursement for all eleven positions from \$220,000 to \$330,00 and increases the overall funding per position from \$20,000 to \$30,000.

- **Funding Amount and Source**

NWC will reimburse Whatcom County for the total cost of wages and fringe benefits for up to eleven participants, at a rate of up to \$30,000 per participant, for a total contract amount not to exceed \$330,000. These funds are included in the 2021 budget. Council approval is required as additional funding exceeds 10% of the approved budget.

Please contact Cindy Hollinsworth, Communicable Disease & Epidemiology Manager at 360-778-6160 ([CHollins@co.whatcom.wa.us](mailto:CHollins@co.whatcom.wa.us)) or Kathleen Roy, Assistant Director at 360-778-6007 ([KRoy@co.whatcom.wa.us](mailto:KRoy@co.whatcom.wa.us)) if you have any questions regarding this agreement.

