WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

Originating Department:	Planning & Development Services
Division/Program: *(i.e. Dept. Division and Program)*	Long Range Planning
Contract or Grant Administrator:	Matt Aamot
Contractor's / Agency Name:	Shea, Carr & Jewell, Inc. (dba SCJ Alliance)

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes ○ No ◉
Yes ◉ No ○ If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC:
Already approved? Council Approved Date: No (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ○ No ◉ If yes, grantor agency contract number(s): CFDA#:

Is this contract grant funded?
Yes ◉ No ○ If yes, Whatcom County grant contract number(s): Not assigned yet

Is this contract the result of a RFP or Bid process? Contract
Yes ◉ No ○ If yes, RFP and Bid number(s): RFP 23-60 Cost Center: 2592

Is this agreement excluded from E-Verify? No ○ Yes ◉ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ■ Professional services agreement for certified/licensed professional.
- ☐ Goods and services provided due to an emergency
- ☐ Contract work is for less than $100,000.
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Contract work is for less than 120 days.
- ☐ Work related subcontract less than $25,000.
- ☐ Interlocal Agreement (between Governments).
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 1,143,010

This Amendment Amount:
$

Total Amended Amount:
$

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

Consultant services to assist the County with the 2025 Comprehensive Plan update, UGA review, development regulation revisions, and environmental analysis conducted pursuant to the State Environmental Policy Act.

Term of Contract:	Expiration Date: June 30, 2026

Contract Routing:

1. Prepared by:	MA	Date: 10/17/2023
2. Attorney signoff:	R. Buckingham	Date: 10/18/2023
3. AS Finance reviewed:	A. Tan	Date: 10/20/2023
4. IT reviewed (if IT related):		Date:
5. Contractor signed:		Date:
6. Executive contract review:		Date:
7. Council approved, if necessary:		Date:
8. Executive signed:		Date:
9. Original to Council:		Date:

Last edited 06/23/2023