

CLERK OF THE COUNCIL
Dana Brown-Davis, C.M.C.

COUNTY COURTHOUSE
311 Grand Avenue, Suite #105
Bellingham, WA 98225-4038
(360) 778-5010



COUNCILMEMBERS
Rud Browne
Barry Buchanan
Tyler Byrd
Todd Donovan
Ben Elenbaas
Carol Frazey
Kathy Kershner

WHATCOM COUNTY COUNCIL AGENDA REVISION NOTICE FOR FEBRUARY 9, 2021

**VIRTUAL MEETING
AGENDA REVISED 2.8.2021
(TO PARTICIPATE, SEE INSTRUCTIONS AT
www.whatcomcounty.us/joinvirtualcouncil
OR CALL 360.778.5010)**

THE FOLLOWING ITEM HAS BEEN ADDED TO FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE

ITEMS ADDED BY REVISION

1. [AB2021-112](#) Discussion and request for Council motion to assist Facilities Management in selection of in-house or contracted custodial services for outlier buildings

Reason: Added by the Administration.

THE FOLLOWING ITEM HAS BEEN WITHDRAWN FROM COMMITTEE OF THE WHOLE:

COMMITTEE DISCUSSION

1. [AB2021-102](#) Discussion of Council appointment of Jeffrey Callender to the Business and Commerce Advisory Committee

Reason: Received notification from the Port of Bellingham that current member wishes to continue to serve.

THE FOLLOWING ITEMS HAVE BEEN ADDED TO COUNCIL:

ITEMS ADDED BY REVISION

1. [AB2021-112](#) Discussion and request for Council motion to assist Facilities Management in selection of in-house or contracted custodial services for outlier buildings

Reason: Added by the Administration.

2. [AB2021-106](#) Request confirmation of County Executive's appointment of Katherine Smith and Grant Heitman to the Point Roberts Community Advisory Committee

Reason: Added by the Administration.

3. [AB2021-117](#) Letters sent by Council with time constraints (noted as "other business" - no action necessary)

Reason: To request and receive most current vaccine information from the state in a timely manner.



Whatcom County

COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010

Agenda Bill Master Report

File Number: **AB2021-112**

| | | | | | |
|----------------------|-------------------------------------------------------|----------------------|---------------------------|----------------|--------------|
| File ID: | AB2021-112 | Version: | 1 | Status: | Agenda Ready |
| File Created: | 02/08/2021 | Entered by: | DEbergso@co.whatcom.wa.us | | |
| Department: | Facilities Management Division | File Type: | Discussion | | |
| Assigned to: | Council Finance and Administrative Services Committee | Final Action: | | | |
| Agenda Date: | 02/09/2021 | Enactment #: | | | |

Primary Contact Email: debergso@co.whatcom.wa.us <<mailto:debergso@co.whatcom.wa.us>>

TITLE FOR AGENDA ITEM:

Guidance from County Council to Rob Ney, Facilities Management for Custodial Services for Outlier Buildings

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE:

Facilities Management is seeking guidance from County Council on in-house custodial services vs. contract custodial services.

HISTORY OF LEGISLATIVE FILE

| Date: | Acting Body: | Action: | Sent To: |
|--------------|---------------------|----------------|-----------------|
|--------------|---------------------|----------------|-----------------|

Attachments: Memo Custodians vs. Employees to Council

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
Whatcom County Courthouse
311 Grand Ave, Suite 108
Bellingham, WA 98225-4083



FACILITIES MANAGEMENT
3720 Williamson Way
Bellingham, WA 98226-9156
Phone: (360) 778-5360
Fax: (360) 778-5361
Facilities@co.whatcom.wa.us

ROB NEY
Project & Operations Manager

MEMORANDUM

TO: County Council
FROM: Rob Ney, Project & Operations Manager
RE: Custodial Services for Outlier Buildings
DATE: January 22, 2021

Facilities Management is seeking guidance from the County Council on in-house custodial services vs. contract custodial services.

▪ **Background and Purpose**

During the 2009 economic downturn, it was concluded that custodial services for the outlier buildings (all building except the Courthouse) would be transitioned from in-house Facilities Labor to a contract for services. At that time, it was a significant cost savings and was in line with our County-wide goal of cost reductions. Since that time, Facilities Management has gone out to formal bid for these services.

Late last year, Facilities again sought proposals from qualified janitorial companies for custodial services (Bid 20-63). Whatcom County received seven proposals for services. Based on the rating criteria in place, the firm that rated the highest was Management Services Northwest (MSNW). Their proposal has a monthly cost of \$20,870. The annualized cost for these services is \$250,440. Facilities current budget amount for services is \$168,888. The current/expired contract for services was \$180,913.20 annually, of which the difference between the budgeted amount and the contract amount were absorbed by Facilities in their annual budget (\$12,025.20). However the contract amount for services associated with the Laurel Street Sherriff's office and the WUECC is paid by the Sherriff office.

Staff has analyzed what it would cost for the County to perform these services in-house. It is estimated that 3 staff members would need to be hired to perform the same amount of work. Each employee fully loaded cost to the County is \$66,990, or \$200,970 annually for 2021, and \$202,628 for 2022. The cost savings to the County to perform these services in-house for 2021 is roughly \$48,000.

- **Funding Amount and Source**

Currently, Facilities Management has a current budget of \$168,888 for contract custodial services. Should MSNW's proposal be awarded, Facilities would bring forward an Additional Service Request for \$81,552 to cover the additional cost, along with a contract for services for Council approval.

- **Conclusion**

Staff is seeking guidance on this action. Which action does the Council want the Administration to bring forward?:

- A. Bring forward a Contract for Services for MSNW in the amount of \$250,440, along with an Additional Service Request in the Amount of \$81,552 to fund the difference in the current budget and the new contract amount.
- B. Convert the existing budget amount to labor (from Contracted Services), and bring forward an Additional Service request in the amount of \$32,082 and Council approval for 3 FTE positions.

Please feel free to contact me at extension 3265 if you have any questions or concerns regarding this information.

Enclosures

Online Form Submittal: Board and Commission Application

<noreply@civicplus.com>
To: <4KatherineSmith@gmail.com>

Tue, Dec 8, 10:04 PM

*Herein
w/ Original
Signature +
Resume.*

Board and Commission Application

Step 1

Application for Appointment to Whatcom County Boards and Commissions

Public Statement

THIS IS A PUBLIC DOCUMENT: As a candidate for a public board or commission, the information provided will be available to the County Council, County Executive, and the public. All board and commission members are expected to be fair, impartial, and respectful of the public, County staff, and each other. Failure to abide by these expectations may result in revocation of appointment and removal from the appointive position.

*Thank
you
K.S.*

| | |
|----------------------------------------------------------------|--------------------------------------------|
| Title | Mrs. |
| First Name | Katherine |
| Last Name | Smith |
| Today's Date | 12/8/2020 |
| Street Address | 713 Marine Drive |
| City | Point Roberts |
| Zip | 98281 |
| Do you live in & are you registered to vote in Whatcom County? | Yes |
| Do you have a different mailing address? | YES |
| Mailing Address | 1582 Gulf Rd #605, Point Roberts, WA 98281 |
| Primary Telephone | (518) 637-6637 |
| Secondary Telephone | Field not completed. |
| Email Address | 4KatherineSmith@gmail.com |

Step 2

1. Name of Board or Committee Point Roberts Community Advisory Committee

2. Do you meet the residency, employment, and/or affiliation requirements of the position for which you're applying? Yes

3. Which Council district do you live in? District 5

4. Are you a US citizen? Yes

5. Are you registered to vote in Whatcom County? Yes

6. Have you declared candidacy (as defined by RCW 42.17A.055) for a paid elected office in any jurisdiction within the county? No

7. Have you ever been a member of this Board/Commission? No

8. Do you or your spouse have a financial interest in or are you an employee or officer of any business or agency that does business with Whatcom County? No

You may attach a resume or detailed summary of experience, qualifications, & interest in response to the following questions Katherine Smith Resume - Dec 2020 PDF.pdf ✓ attached

9. Please describe your occupation (or former occupation if retired), qualifications, professional and/or community activities, and education I am a Certified Wildlife Biologist and Public Outreach Specialist (resume attached) currently owning and managing a heritage-breed duck farm in Point Roberts, WA -- this is my way of contributing to sustainable agriculture, continuing to learn about and enjoy animal behavior, and staying active and outdoors during "Covid." I have served on many and varied boards (from a Fish & Game Advisory Board in Alaska to Director of a preschool and V.P. of a public district school in New York State, an elected Natural Resources Board member in Hawaii, and on the boards of numerous nonprofit organizations), having contributed thousands of volunteer hours to many successful community and government projects.

10. Please describe why you're interested in serving This will be my 3rd Christmas in Point Roberts and as I slowly get to know the community, it feels more and more like home. I

on this board or commission

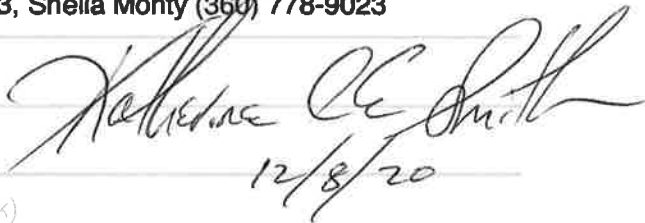
do believe that "the grass is greenest where you tend to it," and I would like to do my part to maintain and nurture this vital little community and its impressive resources.

References (please include daytime telephone number):

Point Roberts References: Isobel Brophy (509) 499-2142, Heidi and Tor Baxter (604) 862-6074, Bill Stannardis and Catherine Stewart (206) 963-0903, Sheila Monty (360) 778-9023

Signature of applicant:

Katherine C E Smith



12/8/20

Place Signed / Submitted

Point Roberts, WA

(Section Break)

Katherine C.E. Smith

1582 Gulf Rd #605
Point Roberts, WA 98281
(518) 637-6637 4KatherineSmith@gmail.com

Certified Wildlife Biologist, Outreach Specialist:

— *Career focus on public relations & outreach for social and environmental causes. Extensive academic training in the natural sciences and strong work history in forest & range research, interagency habitat management, and watershed protection. Continuing success in applied studies of animal behavior and in facilitating community-driven wildlife conservation. Please do contact any references, or ask me about lasting accomplishments of these projects.*

Professional Experience

11/2018 –Present

Owner/Manager: “Salty Duck Duckery” (Heritage Waterfowl & Eggs) Pt Roberts, WA
Landlords & local references: Isobel Brophy (509) 499-2142, Heidi Baxter (604) 862-6074

10/2017 – 11/2018//

Community Advocacy and Ecological Consulting, Keene Valley, NY
Contact: Karen Stolz, Vertical Perspectives Photography (518) 569-9881
Sophie McClelland, The Nature Conservancy, Adirondack Office 576-8196

Community Organizer and Public Lands Steward, Adirondack Park, NY (20 hrs/wk)

- A lead organizer and information specialist for community-based efforts to improve the lives and livelihoods of local residents; raised major funds for outdoor projects at area schools
- Directed visitor/tourist environmental education and public outreach efforts; provided translation services and help with documents to the local Spanish-speaking community

06/2016 – 10/2017

Adirondack Watershed Institute (AWI), Paul Smith’s College, NY
Contact: Eric Holmlund, Director (518) 327-6341, or Kathleen Wiley, Assist. Dir. 576-6405

Watershed Steward for Essex County - Adirondack Park (40 hrs/wk)

- Public outreach and information specialist with emphasis on aquatic invasive species, watershed health, environmental projects such as wetland restoration and invasive species control; naturalist for flora and fauna walks at the Paul Smith’s Interpretive Center

Interacted with boating public to prevent the spread of aquatic invasive plants and animals by inspecting boats for unwanted “hitchhikers” and teaching boaters to identify and eliminate exotic species that threaten local ecosystems

Taught classes in non-point pollution control to area schools, identified aquatic species for the AWI database, helped organize and run audio-visual programs at AWI annual lake-owner conference, represented the Institute at local events such as summer markets and fairs

Katherine C.E. Smith

10/1998 – 05/2016

EcoLogical Consulting & Management Services, Keene Valley, NY

Contact: Cynthia Johnston (518) 962-8339, District Superintendent, or Dan Mayberry, Principal (518) 576-4555 or Jim Marlott, Habitat for Hummanity Organizer (518) 576-9159

Principal Consultant - Wildlife & Environment (20-40 hrs/wk)

- Design, budget, develop funding, and supervise habitat improvements and environmental projects, such as wetland restorations, watershed and forest improvements and interpretive trails
- Direct and manage wildlife surveys and habitat assessments in the Connecticut River Valley (NH & VT) and conduct baseline biological reconnaissance for easements with the Aspen Valley Land Trust (CO); author final reports and opinions
- Oversee environmental permitting, coordinate with project partners; provide legal testimony and best practices advice on ecosystem management and wildlife behavior (AK, NY)

07/1994 – 09/1998:

U.S. Fish and Wildlife Service, Maui National Wildlife Refuge Complex, Kihei, HI

Contact: Craig Rowland 808-792-9450, USFWS Conservation Partnerships Coordinator

National Wildlife Refuge Complex Manager (GS12-1, 50 hrs/wk)

- Plan, direct, organize, supervise, coordinate and implement all federal programs and projects on two national refuges; assess threats to endangered Hawaiian waterbirds & sea turtles; design and implement restoration plans and conservation agreements
- Supervise wildlife biologists, botanists, park rangers, maintenance workers, administrative staff and volunteers in application of advanced ecological restoration technologies
- Develop and implement public use and outreach programs, interact with public officials, landowners and communities through meetings, presentations, press releases, VIP tours, special programs for schools and non-profits, along with public-participation events
- Complete refuge program budgets, schedules, work plans, and procurement plans to federal agency standards; find outside funding/cooperators for unfunded conservation efforts (raised \$800K for public use), develop cost-share agreements, manage special use permits

05/1991 – 10/1993

U.S. Fish and Wildlife Service, Alaska Maritime National Wildlife Refuge, Homer, AK

Contact: Gary Montoya (575) 894-3373 or John Martin (managers - retired) (907) 235-6546

Information Systems Specialist (GS4-12, 40 hrs/wk)

- Serve as outreach specialist and advocate for the refuge with local fishermen, sportsmen, and recreational users, assist subsistence hunters with marine mammal tags and records, assist Deputy Refuge Manager with drafting of special use permits
- Manage biological data for research station, assist with seabird surveys and environmental documentation such as EIS, EA and project records

Katherine C.E. Smith

10/1989 – 04/1991

Tomkat Associates, Keene Valley, NY
Contact: Vincent McClelland, Contractor (518) 576-2281

Wildlife & Habitat Consultant (20-40 hrs/wk)

- Intervene in socio-ecological conflicts as a wildlife behavior and habitat use consultant, hire and supervise interdisciplinary resource/cultural crews
- Fulfill contracts with US Forest Service to identify and characterize wildlife habitat in Southeast Alaska; worked with Sitka black-tailed deer researchers to describe habitat conditions

10/1985 – 10/1989

Ulupalakua Ranch Inc., Maui, HI
Contact: Pardee or Sumner Erdman, Owners (808) 878-1202

Game Biologist & Range Manager (40 hrs/wk)

- Conduct range & wildlife research and complete environmental studies, EIS and permits for game ranching business on Maui; plan, build and manage Hawaii quarantine facility for 50 head of elk
- Negotiate easements with The Nature Conservancy and other conservation partners, develop native species database & work to restore Hawaiian flora and fauna with due consideration of the cultural and economic needs of the local community

01/1983 – 08/1985

USDA Forest Service, Pacific Northwest Research Station, Anchorage, AK
Contact: Jim LaBau, Project Leader (retired) (907) 344-1018

Research Wildlife Biologist (GS11-9, 40 hrs/wk)

- Draft the wildlife section of USDA Manual for Forest & Range Inventory Procedures for Alaska; publish research findings on forest ecology and wildlife habitat
- Crew chief for multi-resource inventories with field camps in remote areas across Alaska

09/1981 – 06/1983

Alaska Cooperative Wildlife Research Unit, University of Alaska, Fairbanks, AK
Contact: David Klein, Unit Leader (retired) (907) 474-5505

Graduate Research Associate (GS9, USFS Cooperative Education Scholarship)

- M.S. thesis evaluating deer habitat and foraging behavior in Prince William Sound, Alaska
- Chief Researcher on cooperative project with U.S. Forest Service to characterize vegetation types and wildlife habitats in Southcentral Alaska; results published in Proceedings of the Society of American Foresters Conference

Katherine C.E. Smith

Education

2008 Doctoral Studies in Environment, Antioch University, New England – 34 semester credits
1983 M.S. Wildlife Biology, Univ. of Alaska, Fairbanks – 37 quarter credits
1979 B.S. Forestry & Range Management, Univ. of Montana, Missoula – 223 quarter credits
1975 Cum Laude Graduate, Lake Forest High School, Lake Forest, Illinois

Specialized Skills

- * Certified and registered as a Wildlife Biologist by The Wildlife Society
- * Certified in US Fish & Wildlife Service "Habitat Evaluation Procedures"
- * Certified in Army Corps of Engineers "Wetland Delineation"
- * Certified in U.S. Natl. Park Service Helicopter Management
- * Certified by Cornell University Cooperative Extension Service as a "Master Gardener"
- * Trained Emergency Medical Technician, Licensed 1991 (NY State)
- * Graduate of the USFWS Refuge Management Training Academy (1996), Charleston, South Carolina
- * Experienced public speaker with national and international recognition
- * Proficient in computer applications for data analysis, research and report writing, and presentations
- * Fluent in Spanish: Venezuela (5 yr residence), Spain (1 yr exchange student); extensive global travel
- * Career emphasis & success in building conservation partnerships and community involvement
- * Published technical articles, agency EIS, manuals, reports, surveys; NGO brochures and newsletters (copies available upon request)

Honors and Awards

- * 2018 – Issued Nexus card and clearance (U.S. Customs and Border Patrol "Trusted Traveler" program)
- * 2017 – Grant award from Adirondack Communities and Conservation (Wildlife Conservation Society)
- * 2015 – Mentoring honors high school students interested in ecology and foreign languages
- * 2011 – Boston Marathon Finisher, re-qualifying to run in first wave of 2012
- * 2010 – Second Place Women's Finisher in the Lake Placid Loppet (50 kilometer X-C ski race)
- * 2010 – Elected to the Board of Trustees, High Peaks Education Foundation of Keene, New York
- * 2009 – Presented with Friends of Education Award from Keene Central School District
- * 2009 – Selected as Counselor and Tour Guide for Spanish Honors Program trip to Spain
- * 2009 – 2003 Elected Vice President of the Keene Central Public School Board in second term of service
- * 2008 – Selected as Naturalist/Tour Guide for U.S. delegation of Chinese Natural Resource Managers

Katherine C.E. Smith

- * 2007 – Developed and Directed “Wonders of the Woods” (Summer Preschool Env. Edu. – ongoing in 2017)
- * 2005 – Grant from Lake Champlain Basin Program (Environmental Protection Agency) for school trail
- * 2003 – 2001 Certified substitute teacher (biology, earth science and Spanish language) for public school
- * 2000 – 2004 Community fundraiser, Elected 2001 Board President of Little Peaks Preschool, Keene, NY
- * 1998 – 1996 Elected to Board of the Tri-Isle Resource Conservation and Development Council
- * 1995 – Grant from ISTE (Intermodal Surface Transportation Enhancement, Hawaii) for boardwalk
- * 1995 – Grant from Kiwanis Club for Tri-Isle RC&D public use project on USFWS refuge
- * 1993 – 1992 USFWS Special Act Service Award and numerous “Star” and “Performance” awards
- * 1992 – Presented award by Alaska Governor Wally Hickel for exceptional environmental reporting
- * 1991 – Elected to the State Board of Fish & Game Advisory Committee for Southcentral Alaska
- * 1990 – Provided legal testimony (expert witness) on forest management/fishery issues on Kenai Peninsula
- * 1989 – 1986 Served on the Central Maui Soil and Water Conservation Board
- * 1986 – 1985 Served on Student Membership Committee of The Wildlife Society
- * 1983 – 1981 Master’s Degree Scholarship to U of AK provided by USFS Cooperative Education Program
- * 1975 – Admitted to National Honor Society and the Sociedad Honoraria Hispanica

Publications

- 1) Eck, K.C. 1983. Forest characteristics and deer forage production on Prince William Sound islands. M.S. Thesis, Univ. of AK, Fairbanks. 60pp.
- 2) USDA Forest Service. 1983. Manual of forest and range inventory techniques for Interior Alaska. USDA Forest Service, Resources Evaluation Unit, Anchorage, AK. (author of wildlife and range sections).
- 3) Eck, K.C. 1984. Forest characteristics and associated deer habitat values, Prince William Sound islands. Pages 235-245 in W.R. Meehan, T.R. Merrel and T.A. Hanley eds., Fish and Wildlife Relationships in Old-Growth Forests: Proceedings of a Symposium, 12-15 April 1982, Juneau, AK., Amer. Inst. Fish. Res. Biol., Morehead City, NC.
- 4) Smith, K.C. and F.R. Larson. 1984. Overstory - understory relationships in the black spruce type of Interior Alaska. Pages 103-112 in V.J. LaBau and C.L. Kerr eds., Inventorying Forest and Other Vegetation of the High Latitude and High Altitude Regions: Proc. Int. Symp., SAF Reg. Tech. Conf., Fairbanks, AK, Soc. Amer. Forest., Bethesda, MD.
- 5) USDA Forest Service. 1985. Manual of forest and range inventory techniques for Southeast Alaska. USDA Forest Service, Forestry Sciences Lab, Resources Evaluation Unit, Anchorage, AK. (author of wildlife and range sections).
- 6) Smith, K.C. 1986. Environmental Assessment: Captive propagation of wild ungulates for the commercial market, Ulupalakua Ranch, Maui, Hawaii. On file: HI Dept. of Agric. Plant Quarantine Branch, Honolulu. 129pp.

Katherine C.E. Smith

- 7) **Smith, K.C. 1987. Planning a game ranch. In L.G. Simmons ed., Proceedings: 1st Int. Conf. on Zoological and Avian Medicine, 6-11Sept. 1987, Oahu, HI. Amer. Assoc. Zoo Veterin. 1-452. Omnipress. Madison, WI.**
- 8) **Smith, K.C. 1987. Game ranching in Hawaii: an island perspective. In L.S. Renecker, ed., Focus on a New Industry, Proc. Alberta Game Growers' Assoc. Conf. 1:37.**
- 9) **Smith, K.C. 1990. Elk in Paradise, Ulupalakua Ranch, Maui, Hawaii. North American Elk. Fall 1990: 22-26.**
- 10) **Smith, K.C. and A. Peischel. 1991. Intensive wapiti production in the tropics: Hawaii. In: L.A. Renecker and R.J. Hudson eds., Wildlife Production: Conservation and Sustainable Development. AFES misc. pub. 91-6:503-515. University of Alaska Fairbanks, Fairbanks, AK.**
- 11) **Smith, K.C. 1991. Wildlife surveys and habitat. In EIS for the Gleneagles Resort Project, Lake Placid, NY. The LA Group, Consulting Services 1: 54-72. Saratoga Springs, NY.**
- 12) **USDI Fish and Wildlife Service. 1995. Environmental Assessment: Maui Coastal Wetlands Boardwalk, U.S. Fish and Wildlife Service, Kealla Pond Nat. Wild. Refuge, Kihel, Maui, HI. 41pp.**
- 13) **Smith, K.C. 2013. Don't Shoot Me! Red. Patagonia Worn Wear, May 20, 2013 online: <http://wornwear.patagonia.com/post/50906863891/dont-shoot-me-red-katherine-smith-keene-valley>**



Application for Appointment to Whatcom County Boards and Commissions

Public Statement

THIS IS A PUBLIC DOCUMENT: As a candidate for a public board or commission, the information provided will be available to the County Council, County Executive, and the public. All board and commission members are expected to be fair, impartial, and respectful of the public, County staff, and each other. Failure to abide by these expectations may result in revocation of appointment and removal from the appointive position.

| | |
|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Title | Mr. |
| First Name | Grant |
| Last Name | Heitman |
| Today's Date | 12/7/2020 |
| Street Address | 1308 Sunset Drive |
| City | Point Roberts |
| Zip | 98281 |
| Do you live in & are you registered to vote in Whatcom County? | Yes |
| Do you have a different mailing address? | YES |
| Mailing Address | PO Boc 421, Point Roberts WA 98281 |
| Primary Telephone | 9259633194 |
| Secondary Telephone | <i>Field not completed.</i> |
| Email Address | grant.heitman@gmail.com |
| 1. Name of Board or Committee | Point Roberts Community Advisory Committee |
| 2. Do you meet the residency, employment, and/or affiliation requirements of the position for which you're applying? | Yes |
| 3. Which Council district do you live in? | District 5 |

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. Are you a US citizen? | Yes |
| 5. Are you registered to vote in Whatcom County? | Yes |
| 6. Have you declared candidacy (as defined by RCW 42.17A.055) for a paid elected office in any jurisdiction within the county? | No |
| 7. Have you ever been a member of this Board/Commission? | No |
| 8. Do you or your spouse have a financial interest in or are you an employee or officer of any business or agency that does business with Whatcom County? | No |
| You may attach a resume or detailed summary of experience, qualifications, & interest in response to the following questions | <i>Field not completed.</i> |
| 9. Please describe your occupation (or former occupation if retired), qualifications, professional and/or community activities, and education | <p>Education: BA, Political Science, University of California San Diego (1994) JD, University of San Diego School of Law (2001) Teaching Fellow, Institute for Law & Systems Research Public Leadership Credential, Harvard University Kennedy School of Government (2021)</p> <p>Professional Licenses: Member, State Bar of California #220277 Certified Practitioner, United States Tax Court #HG0471</p> <p>Government, Public Policy & Media Training: Intern: United States Department of State, Bureau of Politico-Military Affairs, Office of Defense Relations & Security Assistance Intern: United States Senate, San Diego Field Office of CA Senator Dianne Feinstein Staff: University of California, Office of Federal Governmental Relations Staff: University of California, Institute on Global Conflict & Cooperation (IGCC) Staff: "The McLaughlin Group" and "John McLaughlin's One-on-One", Oliver Productions (NBC and PBS television)</p> <p>Past Public / Non-Profit Board Memberships: Domestic Violence & Sexual Assault Services of San Juan County (SAFE) Kaleidoscope Child Care Center, Orcas Island, San Juan County</p> <p>Volunteer: Point Roberts Emergency Preparedness (PREP)</p> <p>Professional Experience: 19+ years in wireless telecommunications network development focusing on business operations, government and legal affairs.</p> <p>Local, state & Federal government relations for real property development throughout the western USA and Hawaii, representing all major telecommunications carriers.</p> |

Currently employed at AT&T Network Engineering & Operations.

Responsible for:

- 1) US Department of Agriculture First Responder Network Authority (Firstnet.gov) system deployment on Federal and Tribal property in WA, OR, ID
- 2) Special Operations in WA, OR, ID
- 3) AT&T Drone Operations global vendor compliance manager

LinkedIn Profile:

<https://www.linkedin.com/in/grheitman/>

10. Please describe why you're interested in serving on this board or commission

I hope to help create greater transparency and direct participation in our local governance:

1. Economic recovery from the COVID-19 Border Closure: I've spent the past term at the Harvard Kennedy School of Government ("HKS") studying potential policy interventions to exempt local residents and property owners from the total closure of the international border, which has shut down the local service economy.

2. Establishment of mechanisms for local governance on Point Roberts: I'd like to apply what I've learned at the Institute for Law & Systems Research and HKS toward a disciplined, evidence-based study of models for progressive change, based on the strengths of our unique location. For example, we can examine all potential paths to incorporation, a special district, a development authority, or an international special economic zone. I often hear from our Canadian neighbors that we are practicing taxation without representation, and that must come to an end if we are to cooperate and thrive in 2021 and beyond.

References (please include daytime telephone number):

Mr. Raye Newmen, Point Roberts Emergency Prep (PREP): 360-945-0665

Signature of applicant:

Grant Richard Heitman

Place Signed / Submitted

Point Roberts, WA

CLERK OF THE COUNCIL

Dana Brown-Davis, C.M.C.

COUNTY COURTHOUSE

311 Grand Avenue, Suite #105
Bellingham, WA 98225-4038
(360) 778-5010



COUNCILMEMBERS

Rud Browne
Barry Buchanan
Tyler Byrd
Todd Donovan
Ben Elenbaas
Carol Frazey
Kathy Kershner

WHATCOM COUNTY HEALTH BOARD

February 2, 2021

Secretary Dr. Umair Shah
Washington State Department of Health
101 Israel Rd
Tumwater, WA 98504

Secretary Shah,

We recognize that vaccine shortages nationwide are creating frustration and confusion among those eligible to receive the vaccine. This is a challenge experienced by every jurisdiction in our country. We are concerned, however, about the lack of transparency regarding the distribution of vaccine to Whatcom County and throughout Washington State.

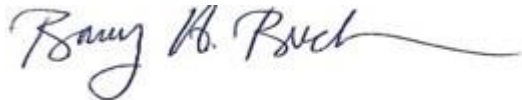
More specifically:

1. Allocation of vaccine from county to county is not clearly defined or seemingly based on population, number eligible or other reasonable metrics. This week, Whatcom County enrolled providers requested (by our best estimate) more than 8,000 doses and received 700 first doses of Moderna and zero first doses of Pfizer. Island County, with a population just 37% of Whatcom County's, received 700 first doses of Moderna and 975 first doses of Pfizer. We don't share this with the intention to compete for limited resources with our neighbors, but there is no clarity in why that decision was made.
2. Whatcom County has vaccinated just over 25% of individuals eligible due to vaccine supply. With increased focus from the state, via state-run vaccine clinics, to 'catch up' some counties, why are counties that have vaccinated nearly all eligible still receiving more vaccine than those counties that are 'behind'?
3. Whatcom County learned this week that of the 34 enrolled providers, only pharmacies would receive vaccine. This was confusing and frustrating for clinics and healthcare providers that have created expanded capacity, added staff, and communicated with their eligible patients. How is DOH making decisions about which enrolled providers receive vaccine and what quantity of vaccine they receive? We know that allocation is not commensurate with requests, but don't have details or transparency around how these decisions are made.
4. Providers report dramatic inconsistencies from one week to the next in their vaccine allocation. One large provider reported receiving nearly 1,000 one week, requiring overtime and additional clinics to meet the 95% requirement set by the Governor, and then receiving zero doses the following week. This inconsistency makes planning, scheduling appointments, and staffing extremely challenging.

Our providers in Whatcom County have embraced our community goal of vaccinating everyone who wants a vaccine. We ask, on their behalf as well as on behalf of our confused and frustrated constituents, to provide more transparency and rationale behind decision-making. We ask that this be provided publicly, on the DOH website, and to our providers each week when sharing their allocation.

As elected officials we are doing our best to encourage our constituents to support our recommendations, but our ability to do that is dependent on our ability to demonstrate transparency and logic behind State Health Department policies and procedures. Please help us, to help you.

Sincerely,

A handwritten signature in black ink that reads "Barry Buchanan" with a long, sweeping horizontal line extending to the right.

Barry Buchanan, Chair
Whatcom County Health Board

C: County Executive Satpal Sidhu
Health Department Director Erika Lautenbach
Councilmembers
AB2020-219