WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

Originating Department:	Public Defender's Office
Division/Program: *(i.e. Dept. Division and Program)*	
Contract or Grant Administrator:	Julie Wiles
Contractor's / Agency Name:	Washington State Office of Public Defense

Is this a New Contract? Yes ◉ No ○

If not, is this an Amendment or Renewal to an Existing Contract? Yes ○ No ◉

If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____

Does contract require Council Approval? Yes ◉ No ○ If No, include WCC: _____

Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ◉ No ○ If yes, grantor agency contract number(s): GRT25031 CFDA#: _____

Is this contract grant funded?
Yes ◉ No ○ If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process?
Yes ○ No ◉ If yes, RFP and Bid number(s): _____

Contract Cost Center: 2663

Is this agreement excluded from E-Verify? No ○ Yes ◉ If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ☒ Professional services agreement for certified/licensed professional.
- ☐ Goods and services provided due to an emergency
- ☐ Contract work is for less than $100,000.
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Contract work is for less than 120 days.
- ☐ Work related subcontract less than $25,000.
- ☐ Interlocal Agreement (between Governments).
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 183,635.00

This Amendment Amount:
$ _____

Total Amended Amount:
$ _____

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

The purpose of this agreement is to provide reimbursement to Whatcom County (recipient) for the cost of providing defense counsel consultation and representation for defendants facing charges or charged with simple possession or public use offenses under RCW 69.50.4011(1)(b) or (c), RCW 69.50.4013, RCW 69.50.4014 or RCW 69.41.030(1), or under local ordinances involving allegations of possession or public use of a controlled substance, counterfeit substance, or legend drugs.

Term of Contract: July 1, 2024 Expiration Date: June 30, 2025

Contract Routing:

1. Prepared by:	Julie Wiles	Date:	07/23/24
2. Attorney signoff:	Kellen Kooistra	Date:	07/25/24
3. AS Finance reviewed:	Andrew Tan	Date:	07/25/24
4. IT reviewed (if IT related):		Date:	
5. Contractor signed:		Date:	
6. Executive contract review:		Date:	
7. Council approved, if necessary:		Date:	
8. Executive signed:		Date:	
9. Original to Council:		Date:	