


**WHATCOM COUNTY**  
**Parks & Recreation**  
3373 Mount Baker Highway  
Bellingham, WA 98226-7500



**Michael G. McFarlane**, Director  
**Christ Thomsen**, Parks Operations Manager

## MEMORANDUM

**TO:** Jack Louws, County Executive

**FROM:** Michael McFarlane, Director 

**DATE:** May 16, 2019

**RE:** Cornwall Center Inc. Commercial Lease Agreement

**RECEIVED**

**MAY 22 2019**

**JACK LOUWS**  
**COUNTY EXECUTIVE**

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Enclosed for your signature is a five year Commercial Lease Agreement between Whatcom County Parks & Recreation and Cornwall Center, Inc for use of a parking lot (60 spaces) for the Bellingham Senior Activity Center.

Whatcom County Parks cost shares with the City of Bellingham and Whatcom Council on Aging for the parking lot. The City reimburses Parks monthly for 66% of the cost and WCOA reimburses Parks monthly for 22% of the cost. The total cost of the parking lot is \$1855.00 per month, increasing 3% annually.

Please feel free to contact me at extension 5855 if you have any additional questions or concerns.

Thank you.