



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Opportunity Council – 22 North Permanent Supportive Housing Contract Amendment #6  
**DATE:** **NOVEMBER 13, 2023**

Attached is a contract amendment between Whatcom County and Opportunity Council for your review and signature. This amendment:

- a. Updates the quarterly reporting link;
- b. Adds new reporting requirements and new program stability monitoring requirements;
- c. Adds clarification for connections of residents to behavioral health care;
- d. Defines the role of the Behavioral Health specialist position and three additional positions added to the budget;
- e. Provides funding for personnel not previously funded including a Residential Support Coordinator, a Community Engagement Coordinator and a Permanent Supportive Housing Manager;
- f. Updates the budget to reflect the extended contract period of one year; and
- g. Includes an increase in funding to reflect a 12-month contract period (the previous contract period was six months).

▪ **Background and Purpose**

22 North is a 40-unit apartment building that provides affordable, permanent supportive housing for individuals exiting homelessness. This contract provides funding for the Opportunity Council to provide 24/7/365 on-site supportive services and housing for people who have behavioral health disorders and who require these services to remain stably housed. Special populations to be served at 22 North include Veterans, young adults and individuals with a history of chronic homelessness.

▪ **Funding Amount and Source**

Funding for this contract period (01/01/2024 – 12/31/2024), in an amount not to exceed \$648,568, is provided by the Behavioral Health Program Fund, local 1590 funding and local document recording fees. These funds are included in the 2024 budget. Council authorization is required as the additional funding provided by this amendment exceeds 10% of the amount authorized by Council on 06/20/2023.

▪ **Differences from Previous Contracts**

Section	Differences
General Terms – Section 10.2, Extension	Extends the contract through 12/31/2024

<b>Exhibit A – Scope of Work</b>	Updates the quarterly reporting link, adds new reporting and program stability monitoring requirements, provides clarification related to behavioral health connections and services, and adds descriptions for new positions included in the budget.
<b>Exhibit B – Compensation</b>	Updates the budget to reflect the extended contract period.

Please contact Chris D’Onofrio, Housing & Homeless Services Supervisor at 360-778-6049 ([CDonofri@co.whatcom.wa.us](mailto:CDonofri@co.whatcom.wa.us)) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 ([KRoy@co.whatcom.wa.us](mailto:KRoy@co.whatcom.wa.us)), if you have any questions.