

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No. _____

Originating Department:	Administrative Services
Division/Program: (i.e. Dept. Division and Program)	Human Resources (HR)
Contract or Grant Administrator:	Melissa Keeley, Employee Relations Manager
Contractor's / Agency Name:	Collective Bargaining Agreement between Whatcom County and PROTEC17

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 201905014

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes No If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Yes No If yes, RFP and Bid number(s): _____ Contract _____
 Cost Center: _____

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

- If YES, indicate exclusion(s) below:
- Professional services agreement for certified/licensed professional. Goods and services provided due to an emergency
 - Contract work is for less than \$100,000. Contract for Commercial off the shelf items (COTS).
 - Contract work is for less than 120 days. Work related subcontract less than \$25,000.
 - Interlocal Agreement (between Governments). Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ _____ This Amendment Amount: \$ _____ Total Amended Amount: \$ _____	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: <ol style="list-style-type: none"> Exercising an option contained in a contract previously approved by the council. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. Bid or award is for supplies. Equipment is included in Exhibit "B" of the Budget Ordinance. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: _____	

Letter of Understanding to amend the 2019-2021 Collective Bargaining Agreement between Whatcom County and PROTEC17

Term of Contract: One year Expiration Date: 12/31/2021

- | | | |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| Contract Routing: | 1. Prepared by: <u>Melissa Keeley</u>
2. Attorney signoff: <u>George Roche</u>
3. AS Finance reviewed: _____
4. IT reviewed (if IT related): _____
5. Contractor signed: _____
6. Submitted to Exec.: _____
7. Council approved (if necessary): _____
8. Executive signed: _____
9. Original to Council: _____ | Date: <u>6/4/21</u>
Date: <u>6/4/21</u>
Date: _____
Date: _____
Date: _____
Date: _____
Date: _____
Date: _____
Date: _____ |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|

**LETTER OF AGREEMENT
BY AND BETWEEN
WHATCOM COUNTY, WASHINGTON
AND
PROFESSIONAL AND TECHNICAL EMPLOYEES, PROTEC17**

This Letter of Understanding is by and between Whatcom County ("the County") and PROTEC17 ("the Union") regarding the Collective Bargaining Agreement ("CBA") dated May 21, 2019 - December 31, 2020 and extended through December 31, 2021.

The County recognizes the Union's agreement to observe 32 hours of unpaid furlough in 2020 and a one-year extension of the CBA through 2021 with no wage increases. These agreements helped to protect County jobs and offer stability during the COVID-19 pandemic.

It is the County's intent to recognize those groups that did not receive a wage increase in January 2021.

The parties agree as follows:

- 1. Effective July 11, 2021 each wage step in all ranges of the July 2020 hourly matrix shall increase by 2% (Addendum B).

The foregoing being the agreement of the Parties is in addition to such other provisions in the CBA. This Letter of Understanding shall be effective as of the date of Council approval.

Name	Signature	Date
Karen S. Goens, Human Resources	<small>DocuSigned by:</small> <i>Karen Goens</i> <small>6A9EA2C60D994E1...</small>	6/3/2021
Alexis Young, PROTEC17	<small>DocuSigned by:</small> <i>Alexis Young</i> <small>9EBCE1240376491...</small>	6/4/2021
Karen Estevenin, Executive Director	<small>DocuSigned by:</small> <i>Karen Estevenin</i> <small>F9FA041E2B4B46C...</small>	6/4/2021
Satpal Sidhu, County Executive	<small>DocuSigned by:</small> <i>Satpal Sidhu</i> <small>7373A1F2A59A4FD...</small>	6/4/2021

Approved as to Form:

DocuSigned by:
George Roche
659518898582415
George Roche, Senior Civil Deputy Prosecuting Attorney

6/4/2021

Date

Date Approved by Council: _____