

Don Hoch
Director



STATE OF WASHINGTON

WASHINGTON STATE PARKS AND RECREATION COMMISSION

1111 Israel Road S.W. • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500

TDD Telecommunications Device for the Deaf: 800-833-6388

www.parks.wa.gov

FEDERAL FINANCIAL ASSISTANCE GRANT

In exchange for grant dollars in the amount of \$14,290.64, Whatcom County Sheriff's Office agrees to the following terms:

- To expend **local funds** in the amount of \$27,909.23 during Federal Fiscal Year 2021 that will satisfy the match requirement of this grant.
- To use funds solely for expenditures limited to the areas outlined in the document "Eligible Expenses of Vessel Registration Fees and Federal Financial Assistance Grants" that can be found at <http://mle.parks.wa.gov/>.
- To use Federal grant funds consistent with the requirements of 2 CFR 200.
- To make at least one instructor available upon request as outlined in the A-300 application.
- To meet all requirements outlined in the annual Vessel Registration Fee Agreement (A-299) with Washington State Parks.
- To follow these procedures to request reimbursement:
 - Use the Marine Law Enforcement Grant Invoice Voucher (form A-19) to invoice State Parks for reimbursement.
 - Submit invoices no more than monthly and no less than quarterly.
 - Submit invoices with the following documents:
 - Officer List Worksheet.
 - Detailed explanations for equipment purchases and maintenance expenditures that occurred during the period in which reimbursement is requested.
 - Maintain records for all allowable expenditures for which grant dollars were spent for a period of six years following the completion of the grant, and provide them to State Parks upon request. This includes vessel log sheets.
 - Submit A-19 Invoice Vouchers by the following dates:
 - For the period March-April-May-June (2nd quarter): by July 15th.
 - For the period July-August-September (3rd quarter): by October 15th.

- If, during any quarter, Whatcom County Sheriff's Office is unable to meet the requirements of the grant it will submit a letter, signed by the police chief or sheriff, along with the reimbursement request explaining the reasons and mitigating circumstances. If requested, Whatcom County Sheriff's Office will submit a plan within 30 days of the end of the quarter that describes steps Whatcom County Sheriff's Office will take to meet minimum requirements. In these cases, reimbursement requests may be deferred until the plan is received and approved by State Parks.
- Consider a "zero tolerance" enforcement policy for violations of:
 - Life jacket requirements, including lifejackets not worn, insufficient lifejackets, and lifejackets found unserviceable or the incorrect size
 - Completion and possession of the mandatory boater education card when operating, for operators required to carry it
 - Boat operation under the influence of alcohol (BUI) rules
 - "Rules of the road" and other operating regulations
- Participate with Washington State Parks in the following campaigns:
 - Operation Dry Water
 - National Safe Boating Week
 - Spring Aboard
 - Paddle Safety Week
- My agency will accomplish the goals stated in the A-300 online application and summarized after the signature in this agreement.

AUTHORIZED SIGNATURE

I certify that I am authorized to obligate the Whatcom County Sheriff's Office listed below, I am authorized to accept such funds, and to guarantee that all grant requirements outlined in this agreement will be met.

<p><u>see attached</u></p>	<p>_____</p>
<p>Signing Officer Signature</p>	<p>Date</p>
<p>_____</p>	<p>_____</p>
<p>Signing Officer Name (Please Print)</p>	<p>Title</p>

PREVENTION GOALS SUMMARY	
Total Patrol Hour Goal	802.00
Total Inspections Goal	400.00
Count of State Approved Boater Education Classes Planned	2.00
Sum of Hours for State Approved Boater Education Classes	16.00
Sum of State Approved Boater Education Classes Planned Attendance	50.00
Count of Community Events	4.00
Sum of Community Events Hours	196.00
Count of Presentations to Schools	1.00
Sum of Presentation to Schools Hours	0.00
Count of Presentations to Groups	2.00
Sum of Presentations to Groups Hours	5.00
Count of Dealer Visits Planned	9.00
Sum of Dealer Visits Hours	9.00
Count of Rental Sites Planned	5.00
Sum of Rental Site Visits Hours	6.00
Owned Media Posts	16.00
Earned Media Posts	16.00
Count of Partnering Organizations	1.00
Sum of Partnering Organization Hours	4.00

WHATCOM COUNTY:

Recommended for Approval:


Bill Elfo, Sheriff

03-19-21
Date

Approved as to form:

Approved by email BW/BD 3/17/21
Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

By:  4/7/21
Satpal Sidhu, Whatcom County Executive Date

STATE OF WASHINGTON)
) ss
COUNTY OF WHATCOM)

On this 7th day of April, 20 21, before me personally appeared Satpal Sidhu, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.



Suzanne M. Mildner
NOTARY PUBLIC in and for the State of
Washington, residing at Bellingham.
My commission expires 12-31-22.



Don Hoch
Director

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To: Whatcom County Sheriff William Elfo

From: Washington State Parks Boating Program, Boating Law Administrator

Subject: Grant Increase for Instructor Support

Date: December 1, 2020

Your agency is a Subrecipient of a federal grant {state number and/or identifying information to the underlying agreement if you can/if you know it}, under the authority of 2CFR 200 and other federal terms and conditions. Under this Sub recipient contractual agreement, your agency supports the function and mission of the Recreational Boating Safety program by providing instructors to the Washington State Parks and Recreation Commission (WSPRC). I am pleased to share that the previous award amount is being increased for this period (see below).

Your agency for providing instructor(s) to the State Parks RBS program will be awarded an additional \$5000.00 to your Federal Financial Assistance Grant, available after May 31. These funds will be based on a commitment of 80 hours of instructor services. For instructor services less than 80 hours, a sum of \$500.00 per day will be awarded. Your current grant amount of \$14,290.64 is increased to \$19,290.64 upon acknowledgement of this notification and as indicated herein. As WSPRC has grown the number and types of boating courses offered it has required much more support and participation from your personnel and your agency.

This increased amount may change from year to year based on multiple factors that may affect the Federal Financial Assistance Grants. However, it is WSPRC intention to compensate your agency for authorized reimbursable expenditures for your efforts in actively supporting Recreational Boating Safety in Washington State. Without your personnel and the support provided to them by your agency, our ability to offer basic and advanced level marine law enforcement training would be severely impacted.

Please do not hesitate to email or call Matt Stowers 360-791-4668 matt.stowers@parks.wa.gov, Marine Law Enforcement Coordinator if there are any questions.

To activate the federal grant reimbursement agreement for this time, please acknowledge your understanding, obligation, and commitment by legibly completing, signing, and dating below and returning the same to WASPRC, Matt Stowers (contact information above).

see attached

Name (print)

Title

Agency

Phone

Email

Signature

Date

**WHATCOM COUNTY
SHERIFF'S OFFICE**

BILL ELFO
SHERIFF



PUBLIC SAFETY BUILDING
311 Grand Avenue
Bellingham, WA 98225-4038
(360) 778-6600

MEMORANDUM

To: Satpal Sidhu, County Executive

From: Bill Elfo, Sheriff 

Date: March 17, 2021

Subject: Washington State Parks and Recreation Commission
Recreational Boating Safety Federal Financial Assistance Grant 2021
Recreational Boating Safety Federal Financial Assistance Grant 2021- Subsequent
Award

Enclosed for your review and signature are two (2) original agreements between Whatcom County and Washington State Parks and Recreation Commission for grant period March 1, 2021 through September 30, 2021

Background and Purpose

The Whatcom County Sheriff's Office operates a state approved boating safety program under WAC 352-65 and provides recreational boating safety patrols and enforcement of both county code and state law.

Funding Amount and Source

The Washington State Parks and Recreational Commission awarded Recreational Boating Safety Federal Financial Assistance Grant Funds of \$14,290.64 to the Whatcom County Sheriff's Office for 2021. The subsequent award is in the amount of \$5,000.00 for a total of \$19,290.64

Differences from Previous Contract

A decrease in funding of \$490.00 from the previous award.
Original award in 2020 was \$14,780.64 with a subsequent award of \$5,000.00

Please contact Undersheriff Doug Chadwick at extension 6618 if you have any questions or concerns regarding the terms of this agreement.

Thank you.

enclosure