



DATE: November 29, 2022
TO: Tyler Schroeder, Director of Administrative Services
FROM: Brad Bennett, AS Finance Manager
SUBJECT: Award of Bid #22-58 Medical Outreach Van Modifications

• **Background & Purpose**

Bids were duly advertised for the modifications to a County-owned van that will be used by the Health Department for medical outreach. Two (2) responses were received to Bid #22-58 on Tuesday, November 29, 2022, as noted in the table below.

BIDDER	TOTAL BID AMOUNT (INCL TAX)
TriVan Truck Body	\$ 102,761.60
North Point Metalworks	\$ 45,096.15

Public Works Equipment Services Division is requesting approval to award Bid #22-58, and authorization for the County Executive to enter into a contract, with North Point Metalworks, located in Custer, in the amount of \$45,096.15, including applicable sales tax.

• **Funding**

This is a planned project, and funding was approved by Council under Supplemental ID #3715, on July 26, 2022, appropriated on Ordinance #2022-054. I concur with this request.


AS Finance Manager

Approved as recommended:

Director of Administrative Services

Date of Council Action _____

**WHATCOM COUNTY
PUBLIC WORKS DEPARTMENT**



EQUIPMENT SERVICES DIVISION
901 W. Smith Road
Bellingham, WA 98226-9610
Phone (360) 778-6400
Fax (360) 778-6401

Elizabeth Kosa
Interim Director

MEMORANDUM

TO: Brad Bennett, AS Finance Manager
THROUGH: Elizabeth Kosa, Interim Public Works Director
FROM: Matt Cooper, Equipment Services Shop Crew Leader
Sandy Korthuis, Administrative Assistant
DATE: November 29, 2022
RE: Bid 22-58, Medical Outreach Van Modification

▪ **Requested Action**

I am requesting County Executive and County Council approval to award bid #22-58 and enter into a contract for the modification of one new, county-owned, 2022 Ford Transit 350 High Roof Cargo Van to North Point Metalworks, in the amount of \$45,096.15.

▪ **Background and Purpose**

Bids were duly advertised and submitted for the purpose of establishing firm prices for the modification of one new, county-owned, 2022 Ford Transit 350 High Roof Cargo Van to be used by the Whatcom County Health Department for medical outreach. Two bid responses were received under Whatcom County Bid #22-58 on November 29, 2022, with North Point Metalworks being the low bidder.

▪ **Funding Amount and Source**

The Ford Transit 350 High Roof Cargo van was an addition to the fleet which was included on the Exhibit B Capital List, in the Equipment Rental & Revolving Fund budget for 2021. The van upfit was budgeted in 2022 under Supplemental Budget Request #3715, as approved on Ordinance 2022-054.

▪ **Recommended Action**

Request approval for the County Executive and the Whatcom County Council to award bid #22-58 and enter into a contract between Whatcom County and North Point Metalworks for the medical outreach van modification in the amount of \$45,096.15.

If you have any questions or concerns please contact Matt Cooper at extension 6434 or Sandy Korthuis at extension 6415.

WHATCOM COUNTY BID OPENING RESULTS

The following information is a record of bidders and their bid totals as received at the time of the bid opening. All bids are subject to review by the requesting department and approval by the County Executive and the County Council. A formal award or rejection notice and tabulation will be issued to all participants or to any interested people once the bid has been awarded.

Bid #22-58 Medical Outreach Van Modifications

Public Works – ER&R

2:30 PM Tuesday, November 29, 2022

Bidder	Total Bid Amount (includes sales tax)
TriVan Truck Body	\$ 102,761.60
North Point Metalworks	\$ 45,096.15 ¹

¹ Sales tax rate on bid proposal incorrectly noted; amount listed on above table reflects a correction to the Total Bid Amount to include sales tax at 8.6%.

Distribution List – Pg 1/1
Medical Outreach Van Modification
Whatcom County Bid #22-58
(Deadline: 2:30 PM, Tuesday November 29, 2022)

Direct all questions in writing to **Garrett Reynolds, M&O Superintendent, greynold@co.whatcom.wa.us**
 all of the contacts provided: **Matt Cooper, ES Crew Leader, mecooper@co.whatcom.wa.us**

Plans & Specs: Download available at no charge from <http://www.whatcomcounty.us/Bids.aspx>
The Bid Opening will be held live at <https://meet.goto.com/273232365>. See the last page of this Distribution List for details.

	Company Name (Alphabetical)	Primary Contact Name	Email Address	Phone Number	Comments
1	bidnet	kurt Bidnet	gbs@bidnet.com	800-677-1997	
2	Cabot Coach Builders, Inc.	STEPHEN EDELMANN	steve@royalelimo.com	978-374-4530	Structural Steel Installation
3	High Level Enterprises, Inc.	Creasy McKinzie	creasy@hleinc.net	574-338-0905	Prime
4	IMS	Bid Research	ims_bids@construction.com	858-490-8800	
5	North America Procurement Council, Inc. PBC	Sarmila Pradhan	bids@napc.me	302-450-1923	
6	North Point Metalworks	Derek Holmwood	derek@northpointmetalworks.com	360-366-5200	
7	Prime Vendor Inc.	Bid Clerk	primevendor123@gmail.com	910-805-9630	
8	PWXPress	Mary Miller	bids@pwxpress.com	408-676-8941	Plan Center
9	Quality Vans and Specialty Vehicles	dave rabuck	dave@qualityvans.com	480-464-7007	
10	TriVan Truck Body	Caleb Hicks	caleb@trivan.com	360-746-9741	
11	visualinfomedia	sivakumar n	techzone@visualinfomedia.com	347-480-1475	

Join the meeting from your computer, tablet, or smartphone.

<https://meet.goto.com/273232365>

You can also dial in using your phone.

United States: +1 (571) 317-3129

One-touch: <tel:+15713173129,273232365#>

Access Code: 273-232-365

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

Whatcom County
Bid #22-58
Medical Outreach Van Modification
BID RESPONSE FORMS

The bidder hereby acknowledges that they have read and understand all the equipment specifications and bidding requirements. The bidder also acknowledges that any bid submitted which does not meet the minimum specifications shall be deemed unresponsive and rejected on that basis.

Unless otherwise stated, wherever in this solicitation an item is described by using a trade name, model number, catalog number, manufacturer name, or vendor name, it is intended that the words, "or equivalent/comparable substitution" apply. If a bidder proposes an alternate item, it must be clear, and include a complete description of the proposed alternate.

Printed literature and specifications describing equipment as offered must be included with the bid proposal. Any recent changes and features offered as standard or required for the intended use of the specified equipment will be supplied. All accessories required by these specifications shall be identical in quality and design to those normally supplied and installed for sale through regular commercial channels.

Complete and include all pages of the Bid Response Form, References, Requested Brochures and Copies of Warranties.
Print (in ink) or type all information on the Bid Response Forms, with exception to the signature field.
Bidder may attach additional pages for comments on Minimum Specifications. Clearly reference to the applicable specification.

For: Medical Outreach Van Modification
Submit Sealed Bids Before: 2:30 PM, Tuesday, November 29, 2022
Deliver Bids To: Administrative Services Finance/Purchasing
311 Grand Avenue Suite 503; Bellingham WA 98225
F.O.B. Pickup and Delivery Point: Whatcom County Central Shop
901 W. Smith Road; Bellingham WA 98226-9610


Price \$ 41,525
Sales Tax @ 6.5 % \$ 2,699.13
TOTAL BID \$ 44,224.13

Bidder acknowledges receipt of Addenda by checking the box(es): 1 2 3 4

Prompt Payment Discount Offered 1/20 net 30
Days to Deliver After Receipt of Order 90
Warranty Offered at No Additional Cost See Attached
Please use additional pages if necessary.

Warranty Period 3 year Warranty Coverage Express Written

BIDDER IDENTIFICATION

Company Name North Point Metalworks
Address 7946 Portal way
Custer, WA 98240
Submitted By Derek Holmwood - Owner
(Print Name & Title)
Signature  Phone (360) 366-5200
Email derek@northpointmetalworks.com Fax _____

**Whatcom County
Bid #22-58
Medical Outreach Van Modification
BID RESPONSE FORMS**

Description: Modification of one new, county-owned, 2022 Ford Transit 350 High Roof Cargo Van to be used by the Whatcom County Health Department for medical outreach.

MINIMUM SPECIFICATIONS	MEETS SPECIFICATIONS? YES – NO – COMMENT
<p>GENERAL REQUIREMENTS:</p> <p>Interior of van space is divided up into (2) rooms: the forward room being for office/staff use, the rear room is for equipment/supplies storage area with an external customer-service door. Upfit by contractor on a county-supplied Ford Transit Full Size Cargo Van with High Roof. Upfit to include insulation of body walls and ceiling, and lining the full interior with painted aluminum. Includes HVAC ducting of OEM auxiliary heater and auxiliary A/C for optimal air distribution. All work counters and overhead cabinets are constructed of lightweight, heavy-duty aluminum with travel-safe latches and spring style door hold opens. Forward van interior area includes a long standup work counter and a single jump seat. Rear van interior area includes an HVAC cabinet and overhead cabinets. Very rear of van also includes an open-faced storage cubicle to accommodate (2) 12'x12'x66" pop up shelters. Storage brackets for up to (4) collapsible chairs and (1) 72"x30" table. One forward cab partition is required as part of this upfit, described in this bid, to separate cab seating area from rear cargo area. No generator required. The County will supply all chairs, tables, tents, and office chairs separately. All power to come through a pure sine waver inverter. LED ceiling lighting and an exterior power awning (off the passenger side roof only) are included. (5) interior outlets (with built in USB ports) are included. Spray on bed liner applied to full floor and 12" up the sides. Graphics are not part of this quotation. All bidders must include cost of pickup of bare van and delivery of completed van, with weight slip, to and from Whatcom County Public Works, 901 W. Smith Road, Bellingham, WA.</p>	<p><u>Yes</u></p>
<p>TRANSIT VAN PREPARATION REQUIREMENTS:</p> <p>Prepare county-supplied Ford Transit High Roof T350 Van for pre-wiring, prep for interior lining and supply anchor points for installation of partitions and counters, etc. Includes removal of cab area headliner to run all necessary lines and wiring.</p>	<p><u>Yes</u></p>
<p>2022 FORD TRANSIT VAN INFORMATION:</p> <p>2022 Ford Transit 350 High Roof Cargo Van, High Roof, Extended Length, single slider side door, 3.7L gas engine, 148" wheelbase, ordered with HD dual batteries (70A/hours and AGM) Ordered with option 57G (rear auxiliary heat and A/C). Successful upfitter to pick up bare van from and drop off completed van at Whatcom County Public Works, 901 W. Smith Road, Bellingham, WA</p>	<p><u>Yes</u></p>
<p>INSULATION AND LINING REQUIREMENTS:</p> <p>1" urethane spray-foam insulation in exterior walls and ceiling of Transit van, as space allows. No insulation sprayed in rear doors or side slider doors. The County will not accept batt insulation or any type of settling, absorbent type insulation.</p>	<p><u>Yes</u></p>
<p>INTERIOR LINING: WALL AND CEILING REQUIREMENTS:</p> <p>Full interior walls and ceiling of the Ford Transit cargo van to be lined in 14ga aluminum, pre-painted white. Rear doors and slider side doors do not need to be lined. All paneling is to be professionally installed by contractor using double-side tape or with removable fasteners, and will follow the tapering contours of the Transit van interior. All interior lining must also include aluminum trim work between wall/ceiling joints.</p>	<p><u>Yes</u></p>

**Whatcom County
Bid #22-58
Medical Outreach Van Modification
BID RESPONSE FORMS**

MINIMUM SPECIFICATIONS	MEETS SPECIFICATIONS? YES – NO – COMMENT
STEP BUMPER REQUIREMENTS: Supply and install a 10" deep Grip Strut step bumper, anchored to chassis frame. Bumper design to be painted Ford Oxford White. Step design that incorporate a HitchSafe combination slide safe on the right-hand-side.	<u>Yes</u>
PARTITION REQUIREMENTS: Supply and install (1) front partition (with center opening) to separate cab seating area from the cargo area. Tubular aluminum construction, anchored to floor and ceiling. Painted light grey. The side panels of this partition are to contain full ventilation holes. The right-side panel of the partition to contain an area to house the light switches, the awning controls, and the firetruck style grab handle. The design of this partition shall include the necessary reinforcement to suit the installation of a folding jump-seat.	<u>Yes</u>
FLOORING REQUIREMENTS: Spray on bedliner (black) applied by the contractor on the full floor of van (from cab guard wall back) and up the side walls to match the height of the wheel-wells. This shall include a full 3/4" plywood subfloor installed below the bedliner. The bedliner shall also be sprayed in the full stepwell area of the curbside slider door.	<u>Yes</u>
SEATING: JUMP SEAT REQUIREMENTS: Supply and install an auxiliary seating position to suit (1) person, including spring-folding seat rest. No seat belt required, no back-rest. Seating position is rear-facing, and is secured and reinforced to the cab-partition, nearest to the slider door. Upholstery shall be black vinyl.	<u>Yes</u>
RECESSED HANGER HOOKS REQUIREMENTS: Supply and install (4) wall-mounted spring-retracting folding chrome hanger hooks (2 per room, as space permits) for clients and staff use.	<u>Yes</u>
INTERIOR SHELVING, CABINERY, COUNTERS AND WORK SPACE REQUIREMENTS: All contractor-added cabinetry, counters, shelves and interior upfitting shall be aluminum and painted light gray. All cabinetry must match the curvature of the van interior and shall be anchored appropriately into the van wall structures ribs and attachment points.	<u>Yes</u>
DRIVER SIDE: OFFICE/STAFF AREA REQUIREMENTS: Supply and install (1) standup height aluminum work counter along driver side interior wall very front. Counter is constructed of 1/4" aluminum plate with brushed Formica finish. Includes (1) fixed shelf below and (1) battery and electrical storage area. (1) mid-height fixed lower shelf (with lip) shall be provided (approx. 60"Lx24"Dx42"H).	<u>Yes</u>
OVERHEAD CABINET REQUIREMENTS: (4) side by side painted white aluminum overhead cabinets (with full width Austin lift-n-latch handle) to be installed along upper driver side wall, each approx. 30"Wx16"H. each overhead cabinet includes stainless hinges and a spring hold-open device.	<u>Yes</u>

**Whatcom County
Bid #22-58
Medical Outreach Van Modification
BID RESPONSE FORMS**

MINIMUM SPECIFICATIONS	MEETS SPECIFICATIONS? YES – NO – COMMENT
FOLD-DOWN INTERVIEW TABLE REQUIREMENTS: Supply and install (1) fold up interview counter/table/work surface on driver side interior wall, folds up against wall to store, with single drop-leg. Includes provision to anchor it snug against driver side interior wall when in stored position.	<u>Yes</u>
12V ELECTRICAL PANEL & CABINET REQUIREMENTS: Supply and install a Blue Sea brand 12v elect service panel and a custom aluminum hinged cabinet above the standup work counter (to house the Blue Sea service breaker panel system) and the inverter controller. Cabinet to be painted white to match overhead cabinets.	<u>Yes</u>
HVAC CABINET REQUIREMENTS: Supply and install a custom vented HVAC cabinet around Ford OEM option 57G (auxiliary AC unit) including ducting as necessary to other parts of the van for HVAC air distribution.	<u>Yes</u>
WALL D-RINGS REQUIREMENTS: Supply (4) adequately sized wall mount D-rings for office chairs to secure against (2 per each side of the fold-down interview table).	
TABLE/CHAIR STORAGE SYSTEM REQUIREMENTS: Immediately to rear of the curbside slider door, supply and install aluminum brackets and storage accommodation for (1) 72"x30" (approx. dimensions) plastic collapsible table plus up to (4) collapsible upholstered chairs. The table/chair retention system shall be designed for secure transit of these items and keeping them completely out of the way when they are in the stored position.	<u>Yes</u>
TENT SHELTER STORAGE COMPARTMENT REQUIREMENTS: Supply and install (1) enclosed storage cubicle (open on one end) above PS wheel-well for storage of (2) 12'x12'x66" length popup tents laying down flat. This compartment to be positioned along passenger side interior wall aluminum construction, painted white. Open on one end only (by rear doors of the van). The top of this long compartment to feature a built-in counter on top of it (directly below the aluminum serving door, see next section).	<u>Yes</u>
CUSTOMER SERVING DOOR REQUIREMENTS: Supply and install (1) aluminum custom serving door, custom built to suit installation in High Roof Transit Van Extended Length. Painted black inside and out. Door design allows it to be slammed close from the inside. Door opens out with a central paddle handle with dual rotary latches (and striker posts). Includes (2) custom machined hinges, a laser cut mesh screen with Lexan viewing port (18"x18"), (1) single center paddle latch with dual rotary latches (installed). This serving door is to be located on the passenger side exterior of the van, in the rear room. Gas struts hold the door open allowing at least 6'2" head clearance outside the van. The latch system used in this van shall meet FMVSS-206 safety standards.	<u>Yes</u>

**Whatcom County
 Bid #22-58
 Medical Outreach Van Modification
 BID RESPONSE FORMS**

MINIMUM SPECIFICATIONS	MEETS SPECIFICATIONS? YES – NO – COMMENT
HVAC DUCTING REQUIREMENTS: Supply and install custom aluminum ducting cabinet to surround and house the OEM Ford option 57G (auxiliary heating and air conditioning option) into the cargo area of the van. All heating and air conditioning inside this van requires the engine to be running and are controlled by the overhead console controls in the cab.	Yes
12V ELECTRICAL: AUXILIARY BATTERY REQUIREMENTS: The supplied Ford Transit van will come factory-equipped with (2) batteries. The contractor is to add (2) deep cycle Group 31 batteries (to power the inverter and the cargo area's power functions: lighting, plugs, awning, inverter). The extra batteries are to recharge through a charger system whenever the van is running and whenever the van is plugged into shore power.	Yes
12V ELECTRICAL: BATTERY DISCONNECT REQUIREMENTS: Includes (1) master disconnect switch in cab, near driver seat (cutting off all power from the (2) house batteries). Allows the house batteries to recharge whenever van engine is running and whenever shore power inlet is plugged in and being utilized.	Yes
110V ELECTRICAL: INVERTER REQUIREMENTS: Supply and install (1) 110v, pure sign wave, 2,000 Watt inverter w/ built-in charger and transfer switch. This unit will power up (5) interior 110V outlets inside the van.	Yes
110V ELECTRICAL: SHORE INLET REQUIREMENTS: Supply and install a basic 15A weatherproof shore power inlet (to bring shore power into the van from extension cord). This will allow the house battery to recharge each time the truck is parked and not being used.	Yes
110V ELECTRICAL: OUTLETS REQUIREMENTS: Supply and install (5) 110V interior outlets (2 in front room, 2 in rear room, 1 extra, as space allows) each with built-in USB charge outlets.	Yes
12V ELECTRICAL: INTERIOR LIGHTING REQUIREMENTS: Supply and install (8) interior LED cargo lights, 5.5" round, on van cargo ceiling. All lights are to be on one single switch located at the side slider door. Lights are 3-position lights (Low-Off-High) Maxxima or Whelen.	Yes
12V ELECTRICAL: SCENE LIGHTING REQUIREMENTS: Supply and install (5) exterior LED Whelen PELCC scene lights on exterior of van: (3) on passenger side upper wall (below awning), (2) at rear top corners of van exterior. All lights are to be on one single switch located at the side slider door.	Yes
12V ELECTRICAL: POWER AWNING (PASSENGER SIDE) REQUIREMENTS: On top of passenger side exterior of van, supply and install (1) 12V powered a Fiamma Brand (or equivalent/comparable substitution), F65 Eagle Promaster 319 – roof mount, 12v motorized, self-supporting, white, (10'6" length) 8'2" extension awning. Switch controls installed at the curbside slider entry door. Awning must incorporate a wind sensor with auto-retract feature.	Yes

**Whatcom County
Bid #22-58
Medical Outreach Van Modification
BID RESPONSE FORMS**

MINIMUM SPECIFICATIONS	MEETS SPECIFICATIONS? YES – NO – COMMENT
GRAB HANDLE REQUIREMENTS:	
Supply and install (1) large extruded polished aluminum grab handle tube, with rubber grip inserts and end-stanchions. Shall be installed vertically on the forward edge of the cab partition, reinforced as necessary for assisting occupants up to 400 lbs.	<u>Yes</u>
PAINT REQUIREMENTS:	
All lining (walls and ceiling) are to be painted light gray, PPG acrylic gloss urethane.	
Ceiling liner and partition (rear-facing side) is to be painted light gray.	
Bedliner is black.	<u>Yes</u>
MANUALS AND DOCUMENTATION REQUIREMENTS:	
A full training video on the operation of the van conversion upfit to be provided in the form of a private YouTube video link for customer, at time of delivery to Whatcom County.	
Vehicle is to be weighed with a full tank of fuel and delivered with an operator's manual and all OEM manuals included (HVAC ducting, lighting, Blue Sea, etc.).	<u>Yes</u>

**Whatcom County
Bid #22-58
Medical Outreach Van Modification
BID RESPONSE FORMS**

REFERENCES:

Please provide the following reference information if you *have not* done business with Whatcom County in the past three years.

Name:	<u>Auto-Direct Solutions</u>
Address:	<u>605 sunset park dr ste 5, Sedro Woolley, WA 98284</u>
Contact Name:	<u>Cody Anderlini</u>
Phone Number:	<u>(360) 770-1285</u>
Fax Number:	<u></u>
Email:	<u>Cody@auto-direct.com</u>

Name:	<u>Greg Hamilton Racing</u>
Address:	<u>9970 Pulver RD Burlington, WA 98233</u>
Contact Name:	<u>Greg Hamilton</u>
Phone Number:	<u>(360) 708-6579</u>
Fax Number:	<u></u>
Email:	<u>ghamilton2015@gmail.com</u>

Name:	<u>Wilson's Furniture</u>
Address:	<u>5080 Pacific Hwy, Ferndale, WA 98248</u>
Contact Name:	<u>Justin Brestler</u>
Phone Number:	<u>(360) 961-0858</u>
Fax Number:	<u></u>
Email:	<u>Justin@wilsonshomefurnishings.com</u>



Warranty

Warranty of the medical outreach van modification includes all modifications made by North Point Metalworks. The modification itself shall be free from any defects, or poor-quality workmanship. North Point Metalworks warrants the conversion of the vehicle chassis and all parts manufactured by North Point Metalworks and added to the vehicle chassis during the conversion process will be free from defects in material and workmanship under normal use and service for a period of the lesser of three (3) years or thirty-six thousand (36,000) miles from the acceptance date (listed below) of the conversion from North Point Metalworks. Should a North Point Metalworks conversion or manufactured and installed part be found to be defective within the warranty period, subject to the terms of this warranty North Point Metalworks will repair or replace the defect or defective part at North Point Metalworks cost and option.

This warranty does not apply to any of the following: any portion of the vehicle or its systems that was not modified by North Point Metalworks or is/was subject to manufacturer warranty; damage resulting from collision; defects resulting from misuse, neglect, improper maintenance, abuse, or repairs not authorized by North Point Metalworks. Defects caused by modification of the vehicle or the conversion by anyone other than North Point Metalworks, or attempted repair or replacement of any warranted item or condition without prior written approval from North Point Metalworks.

X

Acceptance Date

X

Derek Holmwood (North Point Metalworks)

X

Owner (recipient of van)



Whatcom County

COUNTY COURTHOUSE
311 Grand Avenue, Ste #105
Bellingham, WA 98225-4038
(360) 778-5010

Agenda Bill Master Report

File Number: AB2022-387

File ID:	AB2022-387	Version:	1	Status:	Adopted
File Created:	06/29/2022	Entered by:	MCaldwel@co.whatcom.wa.us		
Department:	Finance Division	File Type:	Ordinance		
Assigned to:	Council Finance and Administrative Services Committee	Final Action:	07/26/2022		
Agenda Date:	07/26/2022	Enactment #:	ORD 2022-054		

Primary Contact Email: mcaldwel@co.whatcom.wa.us

TITLE FOR AGENDA ITEM:

Ordinance amending the 2022 Whatcom County Budget, request no. 10, in the amount of \$4,085,565

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE:

Supplemental #10 requests funding from the General Fund:

1. To appropriate \$257,181 in Health to fund Youth Cannabis and Tobacco Prevention programs from grant proceeds.
2. To appropriate \$85,563 in Sheriff to fund Axon body worn cameras and interview room cameras software maintenance agreement.
3. To appropriate \$2,500 in Sheriff to fund increase in Recreational Boating Safety program from grant proceeds.
4. To appropriate \$48,476 in Non Departmental to fund What-Comm E911 Ops program from pass-through grant proceeds.
5. To appropriate \$250,000 to fund Ukrainian Refugee Stabilization program from grant proceeds.

From the Road Fund:

6. To appropriate \$2,000,000 in Maintenance & Operations to fund emergency flood work associated with Nov-Dec 2021 weather events.

From the Whatcom County Jail Fund:

7. To appropriate \$12,000 to fund livescan fingerprint machine replacements.
8. To appropriate \$7,000 to fund Forest Service work crew truck transmission rebuild from grant proceeds.

9. To appropriate \$1,200,000 to fund jail beds in Snohomish County.

From the Behavioral Health Program Fund:

10. To appropriate \$98,269 to fund two full-time employees for the Whatcom Co-Responder program from grant proceeds and record labor pool adjustments.

From the Equipment Rental and Revolving Fund:

11. To appropriate \$93,676 to fund medical van upfit.

From the Administrative Services Fund:

12. To appropriate \$30,900 in Facilities to fund miscellaneous additional expenditures.

HISTORY OF LEGISLATIVE FILE

Date:	Acting Body:	Action:	Sent To:
07/12/2022	Council	INTRODUCED AS AMENDED	Council Finance and Administrative Services Committee
		Aye: 7 Nay: 0 Absent: 0	Buchanan, Byrd, Donovan, Elenbaas, Frazey, Galloway, and Kershner
07/26/2022	Council Finance and Administrative Services Committee	RECOMMENDED FOR ADOPTION	
		Aye: 3 Nay: 0 Absent: 0	Byrd, Frazey, and Kershner
07/26/2022	Council	ADOPTED	
		Aye: 6 Nay: 0 Absent: 1	Buchanan, Donovan, Elenbaas, Frazey, Galloway, and Kershner Byrd

Attachments: Amended Ordinance, Amended Summary, Amended Supplemental Requests, Original Proposed Ordinance, Original Supplemental Summary, Original Supplemental Requests

PROPOSED BY: Executive
INTRODUCTION DATE: 07/12/2022

ORDINANCE NO. 2022-054
AMENDMENT NO. 10 OF THE 2022 BUDGET

WHEREAS, the 2021-2022 budget was adopted November 24, 2020; and,

WHEREAS, changing circumstances require modifications to the approved 2021-2022 budget; and,

WHEREAS, the modifications to the budget have been assembled here for deliberation by the Whatcom County Council,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that the 2021-2022 Whatcom County Budget Ordinance #2020-068 is hereby amended by adding the following additional amounts to the 2022 budget included therein:

Fund	Expenditures	Revenues	Net Effect
General Fund			
Health	257,181	(257,181)	-
Sheriff	88,063	(2,500)	85,563
Non Departmental	48,476	(48,476)	-
Total General Fund	393,720	(308,157)	85,563
Road Fund - M&O	2,000,000	-	2,000,000
Whatcom County Jail Fund	1,219,000	(7,000)	1,212,000
Behavioral Health Program Fund	98,269	(98,269)	-
Equipment Rental & Revolving Fund	93,676	(45,000)	48,676
Administrative Services Fund - Facilities	30,900	-	30,900
Total Supplemental	3,835,565	(458,426)	3,377,139

BE IT FURTHER ORDAINED by the Whatcom County Council that Exhibit C – Position Control Changes in the 2021 – 2022 Budget Ordinance should also be amended to provide for the following FTE changes:

- Add two Behavioral Health Specialists in Health

ADOPTED this 28th day of July, 2022.

ATTEST

Dana Brown-Davis Council Clerk

APPROVED AS TO FORM

Approved by email/C Quinn/M Caldwell
Civil Deputy Prosecutor

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Todd Donovan, Chair of Council

Approved () Denied

Satpal Sidhu
Satpal Sidhu, County Executive

Date: July 28th, 2022

WHATCOM COUNTY				
Summary of the 2022 Supplemental Budget Ordinance No. 10				
Department/Fund	Description	Increased (Decreased) Expenditure	(Increased) Decreased Revenue	Net Effect to Fund Balance (Increase) Decrease
General Fund				
Health	To fund Youth Commercial Tobacco Prevention program from grant proceeds.	25,181	(25,181)	-
Health	To fund Youth Cannabis and Tobacco Prevention program from grant proceeds.	232,000	(232,000)	-
Sheriff	To fund Axon body worn cameras and interview room cameras software maintenance agreement.	85,563	-	85,563
Sheriff	To fund increase in Recreational Boating Safety program from grant proceeds.	2,500	(2,500)	-
Non Departmental	To fund What-Comm E911 Ops program from pass-through grant proceeds.	48,476	(48,476)	-
Total General Fund		393,720	(308,157)	85,563
Road Fund - M&O	To fund emergency flood work associated with Nov-Dec 2021 weather events.	2,000,000	-	2,000,000
Whatcom County Jail Fund				
Bureau of Corrections	To fund livescan fingerprint machine replacements.	12,000	-	12,000
Bureau of Corrections	To fund Forest Service work crew truck transmission rebuild from grant proceeds.	7,000	(7,000)	-
Bureau of Corrections	To fund jail beds in Snohomish County	1,200,000	-	1,200,000
Total Whatcom County Jail Fund		1,219,000	(7,000)	1,212,000
Behavioral Health Program Fund	To fund two full time employees for the Whatcom Co-Responder program from grant proceeds and record labor pool adjustments.	98,269	(98,269)	-
Equipment Rental & Revolving Fund	To fund medical van upfit.	93,676	(45,000)	48,676
Administrative Services Fund - Facilities	To fund miscellaneous additional expenditures.	30,900	-	30,900
Total Supplemental		3,835,565	(458,426)	3,377,139

Supplemental Budget Request

Status: Pending

Public Works

Equipment Services

Suppl ID # 3715 **Fund** 501 **Cost Center** 501100 **Originator:** Randy Rydel

Expenditure Type: One-Time **Year 2** 2022 **Add'l FTE** **Add'l Space** **Priority** 1

Name of Request: Medical Van Upfit

X		6/17/22
Department Head Signature (Required on Hard Copy Submission)		Date

Costs:	Object	Object Description	Amount Requested
	7410	Equipment-Capital Outlay	\$93,676
	8301	Operating Transfer In	(\$45,000)
	Request Total		\$48,676

1a. Description of request:

We are requesting expenditure authority for customization work that is necessary to be able to provide medical services in a manner that is safe for both staff and clients in inclement weather.

This includes:

- Install interior lining: wall and ceiling
- Vaccine refrigerators
- Electrical: inverter/shore inlet/12v system/interior and exterior lighting system
- Wall mount secure storage cabinets
- Install partition areas for interviews and provision of medical services
- Flooring

Some of the customization work will be subcontracted out. The overall customizatin expense is anticipated to be approximately \$93,675

1b. Primary customers:

Primary customers are people who inject drugs (PWID) living in Whatcom County as well as their close contacts (household and sexual partners). The van could also be used for disaster outreach such as mass vaccination clinics in rural Whatcom County.

2. Problem to be solved:

- Reuse of dirty injection equipment causes spread of disease
- Current program model is exceeding capacity at the stationary site on State St
- Not reaching residents in need of services in outlying parts of the county

3a. Options / Advantages:

Expanding services at the current site will not engage people throughout Whatcom County. We have considered submitting a proposal to purchase our own van, however initiating a pilot project in 2019 using a rental vehicle allowed us to assess need and best model before investing in a vehicle. Setting up an additional stationary site would be cost prohibitive as it would not be used most of the week.

3b. Cost savings:

We are preventing long range health care expenses for infections related to injection drug use and chronic Hepatitis C and HIV. There is additional benefit of engagement in referrals to care such as housing and substance use disorder treatment.

An extended hospital stay for endocarditis or osteomyelitis ranges from \$180,000 to \$200,000.

<http://journals.plos.org/plosone/article?id=10.1371/journal.pone.0129360>

Supplemental Budget Request

Status: Pending

Public Works

Equipment Services

Suppl ID # 3715

Fund 501

Cost Center 501100

Originator: Randy Rydel

Treating one case of Hepatitis C ranges from \$26,000 to \$84,000 depending upon the specific genotype of the Hepatitis C infection

4a. Outcomes:

Success will be measured with quarterly performance management - by the number of needles collected and clients engaged in harm reduction and other health services. For the long-term, we anticipate a reduction in transmission of Hepatitis C and other blood borne pathogens, as well as an increase in chemical dependency services accessed by the syringe services population.

4b. Measures:

Through quarterly performance measures, success will be assessed by the number of unique clients served, referrals made and number of needles exchanged.

5a. Other Departments/Agencies:

Public Works

5b. Name the person in charge of implementation and what they are responsible for:

John De Lappe and Matt Cooper

6. Funding Source:

Health Department Transfer in and previous Health Department transfer from 2019.