

# Supplemental Budget Request

Status: Pending

County Clerk

Suppl ID # 3541 Fund 1 Cost Center 3140 Originator: M Caldwell

Year 1 2021 Add'l FTE  Priority 1

Name of Request: Assigned Counsel Contracts Increase

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6650.8000	Ct Eval/Investigations	\$148,000
	<b>Request Total</b>		<b>\$148,000</b>

### 1a. Description of request:

Request to increase assigned counsel appropriations by \$148,000. See companion supplemental #3540 for a corresponding reduction in the Public Defender's wage and benefit budget..

### 1b. Primary customers:

public defense clients

### 2. Problem to be solved:

There has been a large increase in the number of cases assigned to outside attorneys due to caseload standards and turnover in staff in the Public Defender's Office. Assigned counsel contracts are projected to be \$225,000 over budget by 2021 year-end. This request will fund \$148,000 of the projected cost overruns. There is a corresponding supplemental (#3540) in the Public Defender's budget to reduce wage and benefit line items by the amount of lapse due to position turnover and vacancies through 10/31/21. A budget transfer from the Jury/Witness Fees account in Superior Court Administration to Assigned Counsel will fund the remaining \$77,000. Jury/Witness Fees have significant budget lapse due to the pandemic-related stoppage of jury trials.

### 3a. Options / Advantages:

Leaving the wage and budget lapse in Public Defender and submitting a supplemental to increase the County Clerk's Assigned Counsel budget without a corresponding reduction. This option more accurately reflects the situation that is driving the increase in assigned counsel contract overruns.

### 3b. Cost savings:

This option provides a net zero impact to the General Fund when adopted with companion supplemental #3540

### 4a. Outcomes:

Budget authority will be increased to allow coverage of court ordered services upon adoption and signature of the ordinance.

### 4b. Measures:

When supplemental is posted in JD Edwards accounting system.

### 5a. Other Departments/Agencies:

Public Defender

### 5b. Name the person in charge of implementation and what they are responsible for:

AS Finance

### 6. Funding Source:

Public Defender's General Fund budget to provide funding for Assigned Counsel contracts

# Supplemental Budget Request

*Status:* Pending

## Public Defender

<i>Suppl ID #</i> 3540	<i>Fund</i> 1	<i>Cost Center</i> 2650	<i>Originator:</i> M Caldwell
<i>Year 1</i> 2021		<i>Add'l FTE</i> <input type="checkbox"/>	<i>Priority</i> 1

**Name of Request:** *Assigned Counsel Contract funding from Public Def*

X

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**Department Head Signature (Required on Hard Copy Submission)** **Date**

<i>Costs:</i>	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	6110	Regular Salaries & Wages	(\$80,000)
	6210	Retirement	(\$31,000)
	6245	Medical Insurance	(\$37,000)
	<i>Request Total</i>		<i>(\$148,000)</i>

**1a. Description of request:**

Request to decrease funding in Public Defender wage and benefit line items. See companion supplemental in County Clerk to increase Assigned Counsel contract line items (Suppl ID #3541).

**1b. Primary customers:**

public defense clients

**2. Problem to be solved:**

There has been a large increase in the number of cases assigned to outside attorneys due to caseload standards and turnover in staff in the Public Defender's Office. Assigned counsel contracts are projected to be \$225,000 over budget by 2021 year-end. This request reduces wage and benefit budgets in the Public Defender's Office by the amount of lapse due to position turnover and vacancies through 10/31/21. Budget authority in County Clerk's Assigned Counsel will correspondingly be increased in companion supplemental #3541. This supplemental will fund \$148,000 of the projected cost overruns. A budget transfer from the Jury/Witness Fees account in Superior Court Administration to Assigned Counsel will fund the remaining \$77,000. Jury/Witness Fees have significant budget lapse due to the pandemic-related stoppage of jury trials.

**3a. Options / Advantages:**

Leaving the wage and budget lapse in Public Defender and submitting a supplemental to increase the County Clerk's Assigned Counsel budget without a corresponding reduction. This option more accurately reflects the situation that is driving the increase in assigned counsel contract overruns.

**3b. Cost savings:**

This option provides a net zero impact to the General Fund when adopted with companion supplemental #3541

**4a. Outcomes:**

Budget authority will be reduced in Public Defender upon adoption and signature of the ordinance.

**4b. Measures:**

When supplemental is posted in JD Edwards accounting system.

**5a. Other Departments/Agencies:**

County Clerk- Assigned Counsel

**5b. Name the person in charge of implementation and what they are responsible for:**

AS Finance

**6. Funding Source:**

# Supplemental Budget Request

*Status:* Pending

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## Public Defender

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Suppl ID # 3540

**Fund** 1

**Cost Center** 2650

**Originator:** M Caldwell

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Public Defender's General Fund budget to provide funding for Assigned Counsel contracts

# Supplemental Budget Request

Status: Pending

## Non-Departmental

Suppl ID # 3542 Fund 1 Cost Center 4530 Originator: M Caldwell

Year 1 2021 Add'l FTE  Priority 1

Name of Request: General Fund trf to NW Annex project

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8351	Operating Transfer Out	\$500,000
	<b>Request Total</b>		<b>\$500,000</b>

**1a. Description of request:**

Transfer proceeds of Baker Creek surplus building sale to NW Annex Redevelopment project. Companion to NW Annex Redevelopment Project ordinance and supplemental ID #3515.

**1b. Primary customers:**

**2. Problem to be solved:**

Needed to partially fund the A&E phase of the NW Annex Redevelopment Project

**3a. Options / Advantages:**

**3b. Cost savings:**

**4a. Outcomes:**

**4b. Measures:**

**5a. Other Departments/Agencies:**

**5b. Name the person in charge of implementation and what they are responsible for:**

**6. Funding Source:**

General Fund - proceeds of Baker Creek surplus building

# Supplemental Budget Request

Status: Pending

## Non-Departmental

Suppl ID # 3548 Fund 1 Cost Center 120 Originator: M Caldwell

Year 1 2021 Add'l FTE  Priority 1

Name of Request: Trf in Revenue Loss Recovery from ARPA

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8301.138	Operating Transfer In	(\$1,068,925)
	<b>Request Total</b>		<b>(\$1,068,925)</b>

### 1a. Description of request:

Companion supplemental to Suppl #3545 ARPA Revenue Loss Recovery Transfer to present the General Fund side of the transfer which receives \$1,068,925 in revenue loss recovery funds for general government services.

### 1b. Primary customers:

### 2. Problem to be solved:

### 3a. Options / Advantages:

### 3b. Cost savings:

### 4a. Outcomes:

### 4b. Measures:

### 5a. Other Departments/Agencies:

### 5b. Name the person in charge of implementation and what they are responsible for:

### 6. Funding Source:

ARPA Fund

# Supplemental Budget Request

Status: Pending

## Non-Departmental

Suppl ID # 3545 Fund 138 Cost Center 138100 Originator: M Caldwell

Year 1 2021 Add'l FTE  Priority 1

Name of Request: ARPA Revenue Loss Recovery Transfer

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8351.001	Operating Transfer Out	\$1,068,925
	<b>Request Total</b>		<b>\$1,068,925</b>

### 1a. Description of request:

In accordance with U.S. Treasury's Interim Final Rule for 31 CFR 35.6 (d) provides for the provision of government services to the extent of a reduction in the recipient's general revenue. AS Finance has calculated that the County is eligible to transfer \$1,068,925 of ARPA money for the provision of government services, as a result of revenue losses which happened due to the pandemic in 2020. This supplemental requests to transfer the funding provided by ARPA to the General Fund.

### 1b. Primary customers:

Citizens of Whatcom County

### 2. Problem to be solved:

The General Fund suffered significant losses in several categories of revenue as a result of the pandemic in 2020. Losses occurred in sales taxes, licenses & permits, fee for service activities, fines & penalties and miscellaneous revenue categories. The American Rescue Plan Act State and Local Fiscal Recovery Funds allows for recovery of losses in accordance with a formula that prescribes calculating the total of all of the County's 2020 revenues that are not from federal sources, applying a 4.1% growth factor and comparing the result to 2019 total non-federal revenues. The resulting amount can then be paid out of ARPA funds and used to fund general government activities. Transferring this funding to the General Fund is needed to cover rising costs due to inflation and product scarcity.

### 3a. Options / Advantages:

Leave the funding in the ARPA Fund for other uses. The U.S. is entering an inflationary period of rising prices for fuel, wages, benefits, services and supplies. The General Fund needs a healthy fund balance to be able to weather this period of rising costs.

### 3b. Cost savings:

N/A

### 4a. Outcomes:

Once the budget for the transfer is recorded in JD Edwards, AS Finance can initiate an interfund transfer to move the funding from ARPA to the General Fund before 2021 year end.

### 4b. Measures:

When the transfer has been posted in the County's accounting records.

### 5a. Other Departments/Agencies:

N/A

### 5b. Name the person in charge of implementation and what they are responsible for:

N/A

### 6. Funding Source:

# Supplemental Budget Request

*Status:* Pending

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## Non-Departmental

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Suppl ID # 3545

**Fund** 138

**Cost Center** 138100

**Originator:** M Caldwell

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ARPA Fund

# Supplemental Budget Request

Status: Pending

## Non-Departmental

Suppl ID # 3552

Fund 138

Cost Center

Originator: Jed Holmes

Expenditure Type: One-Time

Year 1 2021

Add'l FTE

Add'l Space

Priority 1

Name of Request: Point Roberts Economic Sustainability

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6610	Contractual Services	\$250,000
	<b>Request Total</b>		<b>\$250,000</b>

### 1a. Description of request:

The County Executive's Office requests budget authorization to spend up to \$250,000 on economic sustainability and recovery grants in Point Roberts. The grants will focus on addressing gaps in state and federal aid to businesses and households in this uniquely isolated community.

### 1b. Primary customers:

Residents and businesses in Point Roberts

### 2. Problem to be solved:

Point Roberts continues to be disproportionately impacted by cross-border travel restrictions related to the pandemic. The continuation of testing requirements for people travelling into Canada presents an economic barrier and logistics challenge. When US border travel requirements were relaxed on November 8, 2021, passenger vehicle travel only marginally improved and remains well below traditional levels.

Individuals previously employed by food service organizations, parcel service providers, the golf course, marina and other businesses dependent on cross-border traffic may be forced to leave Point Roberts to find gainful employment. Anecdotal evidence suggests this may already be happening. Such workforce erosion presents a significant challenge to future economic recovery, as businesses in Point Roberts will face unique barriers to attracting new workers once impediments to travel are fully removed.

If no mitigating actions are taken, the ability of Point Roberts businesses to recover may be severely undermined, impacting the provision of basic services, long-term community resilience, and County tax revenues.

### 3a. Options / Advantages:

The Administration proposes providing one-time grants to businesses and/or households which demonstrate a need. The parameters of the grant program will include assurances that all eligibility and auditable measures are fulfilled.

### 3b. Cost savings:

A modest investment using ARPA funds will support the long-term viability of the businesses and future tax revenues streams.

### 4a. Outcomes:

Businesses, and the workforce they rely on, will have the necessary resources to be sustainable over the short term as border travel gradually begins to normalize.

### 4b. Measures:

Number of businesses reopening, new vacancies filled.

# Supplemental Budget Request

Status: Pending

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## Non-Departmental

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Suppl ID # 3552

**Fund 138**

**Cost Center**

**Originator: Jed Holmes**

**5a. Other Departments/Agencies:**

The County will collaborate with the Regional Economic Partnership at the Port of Bellingham to ensure the grant program is responsive to community needs and deployed efficiently.

**5b. Name the person in charge of implementation and what they are responsible for:**

Jed Holmes, Community Outreach Facilitator, County Executive's Office; development of grant program parameters, coordination of application and review processes, coordination of grant compliance.

**6. Funding Source:**

American Rescue Plan Act Fund

# Supplemental Budget Request

*Status:* Pending

## Non-Departmental

Suppl ID # 3551    **Fund** 175    **Cost Center** 17500    **Originator:** Chris Elder

Year 1   2021    Add'l FTE     Priority   1

**Name of Request:** *Black Slough Water Resources Recovery Acquisition*

X

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**Department Head Signature (Required on Hard Copy Submission)** **Date**

Costs:	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	7320	Land	\$1,850,000
	<i>Request Total</i>		<i>\$1,850,000</i>

**1a. Description of request:**

The County will partner with the Whatcom Land Trust (WLT) to purchase 200 acres of land that has been identified as having high priority wetlands and salmon bearing streams known as the Black Slough Water Resources Recovery project. The property has been appraised and confirmed through appraisal review at a price of 1.85 million dollars. Whatcom County wishes to provide funds through the Conservation Futures Fund to help support this acquisition in partnership with the Whatcom Land Trust.

The Whatcom Land Trust will own and manage the property initially while the County, the Land Trust, and the Nooksack Indian Tribe discuss and determine long term stewardship, ownership, and restoration of the site. The County will hold a conservation and public access agreement on the property regardless of the final ownership arrangement. The property consists of degraded agricultural land that historically was part of a large wetland and stream complex referred to as the Black Slough. The overall project goal is to improve water quality and enhance streamflow by conserving and restoring hydraulic function, restoring riparian forest conditions for shade and bank stabilization, creating sediment retention and aggradation of the stream bed, and supporting floodplain reengagement and sediment deposition. Resulting baseflow augmentation will increase summer streamflow thus reducing stream temperatures in the Black Slough and SF Nooksack River. Reductions in turbidity through the restoration of channel complexity and floodplain engagement will also occur. Restoration and enhancement of hydraulic function will address degraded stream morphology, undo historic drainage of floodplain wetlands for agricultural use, and reconnect floodplains for the storage of high flow events. Water quality improvements will restore habitat for salmonids (Coho spawning adults/rearing juveniles, Chinook juveniles, Steelhead) and amphibians (ex. Oregon Spotted Frog).

This project was identified as a priority project in the South Fork Nooksack River Conservation Plan and NEP Reach Scale Plan developed by The Nooksack Tribe and again as a recommended management solution in the WRIA 1 Watershed Management Board Strategy Regional Water Supply Plan Phase I Task 3 Water Supply and Management Solutions report to enhance streamflow in the South Fork Nooksack River, in addition to the numerous co-benefits. The support of this project through Conservation Futures Fund will benefit the public by restoring hydraulic maturity and watershed functions in the South Fork Nooksack River basin.

Whatcom County has committed \$1,850,000 from the Conservation Futures Fund towards purchase of the property.

**1b. Primary customers:**

Whatcom County residents

**2. Problem to be solved:**

Restoring the wetland and riparian functions of the Black Slough will help enhance streamflow and reduce

# Supplemental Budget Request

Status: Pending

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## Non-Departmental

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Suppl ID # 3551

Fund 175

Cost Center 17500

Originator: Chris Elder

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stream temperatures and turbidity in the South Fork Nooksack River. Black Slough wetlands and riparian habitats also serve to sequester and store carbon, create habitat for Coho Salmon and other fish species, create habitat for non-aquatic species such as the Oregon Spotted Frog, and restore the historic condition and hydraulic maturity of the Black Slough which connects to the South Fork Nooksack River. These benefits align with the purpose and intention of the Conservation Futures Fund in protecting and preserving natural lands.

### 3a. Options / Advantages:

Whatcom County has been partnering with the Whatcom Land Trust and Nooksack Indian Tribe to acquire the property, and has received the support of the Lummi Nation and other watershed partners for this acquisition. The Conservation Futures Fund will have a projected remaining fund balance of \$1.875 million when we deduct the cost of the Black Slough purchase. Current owner is highly motivated to sell the property which provides a limited time and opportunity for this acquisition.

### 3b. Cost savings:

Preserving pristine forestland is an investment we can make now for today and the future.

### 4a. Outcomes:

200 acres of land will be acquired for restoration of wetlands and riparian ecosystems and approximately 0 acres of upland will be retained for continued agricultural use. After acquisition it is expected that a Boundary Line Adjustment will allow the County to adjust parcel lines to locate the existing house and barn with the upland agricultural land and be able to resell that portion of the property at a later date to maintain private agricultural production and land ownership. The appraisal completed for this entire acquisition also determined the value of the house and the 40 acres of upland agricultural land at \$850,000 and the county would be able to recoup those funds at a future date.

### 4b. Measures:

200 acres of land will be acquired for restoration of wetlands and riparian ecosystems and approximately 40 acres of upland will be retained for continued agricultural use. After acquisition it is expected that a Boundary Line Adjustment will allow the County to adjust parcel lines to locate the existing house and barn with the upland agricultural land and be able to resell that portion of the property at a later date to maintain private agricultural production and land ownership. The appraisal completed for this entire acquisition also determined the value of the house and the 40 acres of upland agricultural land at \$850,000 and the County would be able to recoup those funds at a future date.

### 5a. Other Departments/Agencies:

Whatcom Land Trust, Nooksack Indian Tribe, other WRIA 1 Watershed Management Board entities

### 5b. Name the person in charge of implementation and what they are responsible for:

Chris Elder, Senior Watershed Management Planner, Public Works

### 6. Funding Source:

Conservation Futures Fund

# Supplemental Budget Request

Status: Pending

## Non-Departmental

Suppl ID # 3544 Fund 326 Cost Center 32600 Originator: M Caldwell

Year 1 2021

Add'l FTE

Priority 1

Name of Request: REET I transfer to NW Annex Redevelopment Project

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8351	Operating Transfer Out	\$1,685,000
	<b>Request Total</b>		<b>\$1,685,000</b>

### 1a. Description of request:

Transfer Real Estate Excise Tax I (REET I) Fund funding to NW Annex Redevelopment project. Companion to NW Annex Redevelopment Project ordinance and supplemental ID #3515.

### 1b. Primary customers:

### 2. Problem to be solved:

Needed to partially fund the A&E phase of the NW Annex Redevelopment Project

### 3a. Options / Advantages:

### 3b. Cost savings:

### 4a. Outcomes:

### 4b. Measures:

### 5a. Other Departments/Agencies:

### 5b. Name the person in charge of implementation and what they are responsible for:

### 6. Funding Source:

REET I fund balance

# Supplemental Budget Request

Status: Pending

## Non-Departmental

Suppl ID # 3543 Fund 332 Cost Center 332100 Originator: M Caldwell

Year 1 2021

Add'l FTE

Priority 1

Name of Request: Public Utilities Improvement trf to fund NW Annex

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	8351	Operating Transfer Out	\$1,685,000
	<b>Request Total</b>		<b>\$1,685,000</b>

### 1a. Description of request:

Transfer Public Utilities Improvement funding (aka EDI funding) to NW Annex Redevelopment project. Companion to NW Annex Redevelopment Project ordinance and supplemental ID #3515.

### 1b. Primary customers:

### 2. Problem to be solved:

Needed to partially fund the A&E phase of the NW Annex Redevelopment Project

### 3a. Options / Advantages:

### 3b. Cost savings:

### 4a. Outcomes:

### 4b. Measures:

### 5a. Other Departments/Agencies:

### 5b. Name the person in charge of implementation and what they are responsible for:

### 6. Funding Source:

Public Utilities Improvement Fund balance - County Capital Facilities portion of the fund