

**WHATCOM COUNTY
ADMINISTRATIVE SERVICES**
Whatcom County Courthouse
311 Grand Ave, Suite 108
Bellingham, WA 98225-4083



FACILITIES MANAGEMENT
3720 Williamson Way
Bellingham, WA 98226-9156
Phone: (360) 778-5360
Fax: (360) 778-5361
Facilities@co.whatcom.wa.us

ROB NEY
Project & Operations Manager

MEMORANDUM

TO: Satpal Sidhu, County Executive
County Council

FROM: Rob Ney, Project & Operations Manager
Chris Quinn, Chief Civil Deputy for the Prosecuting Attorney's Office

RE: Bellingham Towers Lease for Prosecuting Attorney's Office- Division
of Child Support Services

DATE: October 9, 2024

Attached for your review and signature is the lease agreement between Whatcom County and Bellingham Towers, LLC for the County's Prosecuting Attorney's Office Division of Child Support Services, located at 119 N Commercial Street Suite #110, Bellingham WA 98225.

▪ **Background and Purpose**

This lease is for the purposes of securing facility space for the purposes of housing the Whatcom County Prosecutor's Office Division of Child Support Services. As an ancillary benefit, the off-site housing of the Division will free up needed office space in the Prosecutor's Office at no additional cost to the County. The Division of Child Support Services helps Whatcom County families by establishing child support obligations, reviewing and modifying child support obligations, establishing paternity, working with other states to collect support, and other providing other legal services on behalf of the state. The State of Washington reimburses Whatcom County for the costs associated with these services, including necessary office space.

This lease agreement will provide necessary office space for the Whatcom County Prosecutor's Office-Division of Child Support Services.

The lease is expected to run through October 31, 2029.

- **Funding Amount and Source**

The funding for this lease is the general fund for a period of five years and pay the total of \$65,760 annually for rent for year 1, increasing annually to a maximum of \$76,356 in year 5, and which amounts shall be reimbursed on a monthly basis to the County by the State of Washington pursuant DSHS Contract No. 2110-80707 (Whatcom County Contract No. 9010001).

- **Differences from Previous Contract**

This is a one-time contract.

Please contact Rob Ney at extension 5360 or Chris Quinn at extension 5729 , if you have any questions or concerns regarding the terms of this agreement.

Enclosures