

**WHATCOM COUNTY CONTRACT  
INFORMATION SHEET**

Whatcom County Contract No.  
**202111028-2**

Originating Department:	Executive Office
Division/Program: <i>(i.e. Dept. Division and Program)</i>	Non-Departmental - Medical Examiner
Contract or Grant Administrator:	Tawni Helms, Administrative Coordinator
Contractor's / Agency Name:	Hunt Forensics

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes  No   
 Yes  No  If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: \_\_\_\_\_

Does contract require Council Approval? Yes  No  If No, include WCC: \_\_\_\_\_  
 Already approved? Council Approved Date: \_\_\_\_\_ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes  No  If yes, grantor agency contract number(s): \_\_\_\_\_ CFDA#: \_\_\_\_\_

Is this contract grant funded? Yes  No  If yes, Whatcom County grant contract number(s): \_\_\_\_\_

Is this contract the result of a RFP or Bid process? Contract \_\_\_\_\_  
 Yes  No  If yes, RFP and Bid number(s): \_\_\_\_\_ Cost Center: 2100

Is this agreement excluded from E-Verify? No  Yes  If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- Professional services agreement for certified/licensed professional.  Goods and services provided due to an emergency
- Contract work is for less than \$100,000.  Contract for Commercial off the shelf items (COTS).
- Contract work is for less than 120 days.  Work related subcontract less than \$25,000.
- Interlocal Agreement (between Governments).  Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):  
 \$ 2,463,153 (for four years)  
 This Amendment Amount:  
 \$ 89,208  
 Total Amended Amount:  
 \$ 2,552,361.

Council approval required for; all property leases, contracts or bid awards **exceeding \$40,000**, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

This amendment allows for additional compensation for the increased staffing resulting from the significant increase in cases.

Term of Contract: Three Years

Expiration Date: December 31, 2024

Contract Routing:	1. Prepared by: Tawni Helms	Date: 10/15/2022
	2. Attorney signoff: Christopher Quinn	Date: 10/27/2022
	3. AS Finance reviewed: bbennett	Date: 10/28/2022
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): _____	Date: _____
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____

Whatcom County Contract No.  
202111028-2

Amendment No. 2  
Whatcom County Contract No. 202111028  
CONTRACT BETWEEN WHATCOM COUNTY AND  
**Hunt Forensics**

THIS AMENDMENT is to the Contract between Whatcom County and Hunt Forensics, dated October 26, 2022 and designated "Whatcom County Contract No.202111028-2". In consideration of the mutual benefits to be derived, the parties agree to the following:

This Amendment increases the maximum consideration by \$89,208 to a total consideration of \$2,552,361

This Amendment also adds the following to the Scope of Work, Exhibit A:

Cost increases due to the significant increase in the number of cases resulting from lawful jurisdiction have required additional staff hours and supplies. Cases have increased by more than double necessitating the need to increase staff hours.

Transportation	\$17,500
Professional Services	\$24,200
Operating Supplies	\$12,000
Office Supply	\$ 3,358
Investigator hours	\$15,000
Autopsy Tech	\$11,150
Direct Billing (Facilities)	<u>\$ 6,000</u>
<b>TOTAL</b>	<b>\$89,208</b>

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: July 1, 2022, regardless of the date of signature.

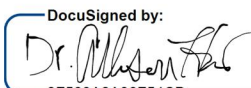
IN WITNESS WHEREOF, Whatcom County and Hunt Forensics have executed this Amendment on the date and year below written.

DATED this \_\_\_\_\_ day of 11/14/2022, 20\_\_\_\_.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

**CONTRACTOR:**

Hunt Forensics, PLLC

DocuSigned by:  


11/14/2022

By Allison Hunt, M.D., sole member

HUNT FORENSICS

1500 N. State Street,  
Suite No. 200  
Bellingham, WA 98225

Contact Name: Allison Hunt, M.D.  
Contact Phone: (360) 738-4557  
Contact Cell: (951) 212-4869  
Contact Email: Ahunt@co.whatcom.wa.us

**WHATCOM COUNTY:**

**Approved as to form:**

Christopher Quinn per email 10/28/2022  
Prosecuting Attorney                      Date

**Approved:**

Accepted for Whatcom County:

DocuSigned by:  
By: Satpal Singh Sidhu 11/14/2022  
1192C7C18B664E3  
Satpal Singh Sidhu, Whatcom County Executive