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Mark Personius, AICP
Director

MEMORANDUM

TO: Whatcom County Council

FROM: Mark Personius, Planning and Development Services Director

DATE: March 19, 2024

RE: Whatcom County Hearing Examiner Revised Business Rules

Planning and Development Services (PDS) appreciated the opportunity to participate in the review of the revised business rules for the Whatcom County Hearing Examiner and fully supports the adoption of these rules by the Whatcom County Council. Several PDS staff worked with the Hearing Examiner as well as the Whatcom County Prosecuting Attorney's Office to update the business rules utilizing applicable rules and regulations, current best practices, and changes in technology.

These proposed business rules are now consistent with Washington State administrative codes and regulations as well as Whatcom County Code Title 22 - Project Permit Procedures, adopted by Council in 2018. These business rules also create clear expectations for both staff and the public for information submitted to the record and participating in a hearing.