

WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

9909009- 27

Originating Department:	WSU Extension
Division/Program: (i.e. Dept. Division and Program)	
Contract or Grant Administrator:	Shawna Beese
Contractor's / Agency Name:	Washington State University
Is this a New Contract? Yes <input type="radio"/> No <input checked="" type="radio"/> If not, is this an Amendment or Renewal to an Existing Contract? Yes <input type="radio"/> No <input checked="" type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 9909009	
Does contract require Council Approval? Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, grantor agency contract number(s): _____ CFDA#: _____	
Is this contract grant funded? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, Whatcom County grant contract number(s): _____	
Is this contract the result of a RFP or Bid process? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Contract Cost Center: _____	
Is this agreement excluded from E-Verify? No <input checked="" type="radio"/> Yes <input type="radio"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below: <input type="checkbox"/> Professional services agreement for certified/licensed professional. <input type="checkbox"/> Goods and services provided due to an emergency <input type="checkbox"/> Contract work is for less than \$100,000. <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). <input type="checkbox"/> Contract work is for less than 120 days. <input type="checkbox"/> Work related subcontract less than \$25,000. <input checked="" type="checkbox"/> Interlocal Agreement (between Governments). <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments): \$ 3,260,523.90 This Amendment Amount: \$ 282,257.00 Total Amended Amount: \$ 3,542,793.90	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000, and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope: This amendment continues the shared agent and program costs for WSU Whatcom County Extension for 2025, incorporating funding from the Whatcom County Health Department, Solid Waste Division, Public Works Flood Fund and Stormwater Division.	
Term of Contract: 12 months	Expiration Date: December 31, 2025

Contract Routing:	1. Prepared by: Shawna Beese	Date: 12/05/24
	2. Attorney signoff: Brandon Waldron	Date: _____
	3. AS Finance reviewed: Brad Bennett	Date: _____
	4. IT reviewed (if IT related): n/a	Date: _____
	5. Contractor signed: Jlogan	Date: 4/3/2025
	6. Executive contract review: AB2024-866	Date: 1/28/2025
	7. Council approved, if necessary: SSidhu	Date: 4/3/2025
	8. Executive signed: _____	Date: _____
	9. Original to Council: _____	Date: _____


WHATCOM COUNTY
WSU Whatcom County Extension
600 Dupont Street, Suite A
Bellingham WA 98225



Shawna Beese
Director

MEMORANDUM

TO: Satpal Singh Sidhu, County Executive

FROM: Shawna Beese, Director 

RE: Memorandum of Agreement Amendment

DATE: December 6, 2024

Enclosed is the necessary paperwork for an amendment of this year's MOA with Washington State University.

▪ **Background and Purpose**

Continue to share costs of faculty and educator positions in Whatcom County Extension serving Whatcom County.

Continue cost sharing in Water Resource, Strengthening Families and Community Horticulture programs through agreements with Health Department and Public Works.

▪ **Funding Amount and Source**

2025 Whatcom County General Fund budget for Whatcom County WSU Extension, along with \$65,000 from the Health Department, Solid Waste Division, \$35,000 from the Natural Resources Flood Grant, \$10,000 from Public Work Stormwater and \$90,000 for the Strengthening Families program from the Health Department.

▪ **Differences from Previous Contract**

An increase of \$8,220.00

We greatly appreciate the partnership we share with Whatcom County. Please contact me on my cell at 509-844-4729, or via email at shawna.beese@wsu.edu, if you have any questions or concerns regarding the terms of this agreement.

Encl.

Whatcom County Contract No.

9909009- 27

Amendment No. 27
Whatcom County Contract No. 9909009
CONTRACT BETWEEN WHATCOM COUNTY AND
WASHINGTON STATE UNIVERSITY

THIS AMENDMENT is to the Contract between Whatcom County and Washington State University dated September 22, 1999 and designated "Whatcom County Contract No.9909009". In consideration of the mutual benefits to be derived, the parties agree to the following:

Appendix A to this agreement is amended as set forth in the Amended Appendix A

Unless specifically amended by this agreement, all other terms and conditions of the original contract shall remain in full force and effect.

This Amendment takes effect: January 1, 2025, regardless of the date of signature.

IN WITNESS WHEREOF, Whatcom County and Washington State University have executed this Amendment on the date and year below written. 4/3/2025

DATED this _____ day of _____, 2024.

Each person signing this Contract represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Contract.

CONTRACTOR:

Washington State University



Digitally signed by
Matthew Michener
Date: 2025.03.27
13:45:55 -07'00'

Matthew Michener
Assistant Director
Office of Research Support and Operations
matthew.michener@wsu.edu

WHATCOM COUNTY:

Approved as to form:

Brandon Waldron - Approved Electronically

1/28/2025

Prosecuting Attorney

Date

Approved:

Accepted for Whatcom County:

DocuSigned by:

4/3/2025

By:

Satpal Sidhu

1102C7C48D664E9...

Satpal Singh Sidhu,

Whatcom County Executive

CONTRACTOR INFORMATION:

Daniel G. Nordquist

AVPRA

Office of Research Support and Operations

Washington State University

Mailing Address:

ORSO

Washington State University

Pullman, WA 99164-1060

Contact Name: Dan Nordquist

Contact Phone: (509)335-9661

Contact FAX: (509)335-0890

E-mail: orso@wsu.edu

MEMORANDUM OF AGREEMENT
Between
WASHINGTON STATE UNIVERSITY EXTENSION
And
Whatcom County
APPENDIX A

The following individuals and programs will be jointly funded under this Memorandum of Agreement through a Professional Services Contract for the period January 1 through December 31, 2025.

	\$ Amount for County Portion
County Director/Human Development Programs*	\$35,879.00
4H Program	\$53,400.00
Agricultural Systems Agent	\$26,795.00
Water Resources Coordinator / Program	\$47,022.00
Strengthening Families Program/Prevention	\$52,061.00
Community Horticulture Program	\$67,100.00
TOTAL	282,257.00

*Includes department head responsibilities for one Extension Educator.

The following funds will be provided under this Memorandum of Agreement for the period of January 1, 2025 through December 31, 2025 to provide an extension program.

Federal Funds <u>\$0.00</u>	Non Federal Funds <u>\$282,257.00</u>
TOTAL FUNDS <u>\$ 282,257.00</u>	

It is understood that non-Federal funds provided by the County in support of this agreement may be identified by WSU as match capacity program (Hatch Act, Smith-Lever Act, etc.) funds received by WSU to support Extension activities.

Vicki A. McCracken 2/12/2025

Dr. Vicki McCracken
Extension Director
WSU Extension

Date

DocuSigned by:

Satpal Sidhu

4/3/2025

Satpal Singh Sidhu
County Executive

Date

Matthew Michener

Digitally signed by Matthew
Michener
Date: 2025.03.27 13:46:19
-07'00'

Matthew Michener
Associate Director
Office of Research Support & Operations

Date