



MEMORANDUM

TO: Jack Louws, County Executive
FROM: Tawni Helms, Administrative Coordinator
RE: Birch Bay Chamber of Commerce
DATE: November 2, 2018

Enclosed are two (2) originals of a Contract for Services between Whatcom County and Birch Bay Chamber of Commerce for your review and signature.

▪ **Background and Purpose**

Contractor has received Convention Center funding to pay for the operations of the Birch Bay Visitor Center and the promotion and advertising of multi-day annual events.

▪ **Funding Amount and Source**

Funding in the amount of \$100,000 will come from the Convention Center Fund as recommended by the Lodging Tax Advisory Committee and presented for Whatcom County Council approval on November 20, 2018.

▪ **Differences from Previous Contract**

No substantive changes.

Please contact Tawni Helms at extension 5208, if you have any questions or concerns regarding the terms of this agreement.

Encl.