

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No. _____

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|---|--|--|--|--|--|---|---|--|---|
| Originating Department: | Public Defender's Office | | | | | | | | |
| Division/Program: (i.e. Dept. Division and Program) | | | | | | | | | |
| Contract or Grant Administrator: | Julie Wiles | | | | | | | | |
| Contractor's / Agency Name: | WA State Office of Public Defense | | | | | | | | |
| Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes <input checked="" type="radio"/> No <input type="radio"/> If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: _____ | | | | | | | | | |
| Does contract require Council Approval? ^{AB 2023-439} Yes <input checked="" type="radio"/> No <input type="radio"/> If No, include WCC: _____ | | | | | | | | | |
| Already approved? Council Approved Date: _____ (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100) | | | | | | | | | |
| Is this a grant agreement? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, grantor agency contract number(s): <u>ICA24038</u> CFDA#: _____ | | | | | | | | | |
| Is this contract grant funded? Yes <input checked="" type="radio"/> No <input type="radio"/> If yes, Whatcom County grant contract number(s): _____ | | | | | | | | | |
| Is this contract the result of a RFP or Bid process? Yes <input type="radio"/> No <input checked="" type="radio"/> If yes, RFP and Bid number(s): _____ Contract _____ Cost Center: <u>2667</u> | | | | | | | | | |
| Is this agreement excluded from E-Verify? No <input type="radio"/> Yes <input checked="" type="radio"/> If no, include Attachment D Contractor Declaration form. | | | | | | | | | |
| If YES, indicate exclusion(s) below: <table style="width:100%; border:none;"> <tr> <td><input checked="" type="checkbox"/> Professional services agreement for certified/licensed professional.</td> <td><input type="checkbox"/> Goods and services provided due to an emergency</td> </tr> <tr> <td><input type="checkbox"/> Contract work is for less than \$100,000.</td> <td><input type="checkbox"/> Contract for Commercial off the shelf items (COTS).</td> </tr> <tr> <td><input type="checkbox"/> Contract work is for less than 120 days.</td> <td><input type="checkbox"/> Work related subcontract less than \$25,000.</td> </tr> <tr> <td><input type="checkbox"/> Interlocal Agreement (between Governments).</td> <td><input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.</td> </tr> </table> | | <input checked="" type="checkbox"/> Professional services agreement for certified/licensed professional. | <input type="checkbox"/> Goods and services provided due to an emergency | <input type="checkbox"/> Contract work is for less than \$100,000. | <input type="checkbox"/> Contract for Commercial off the shelf items (COTS). | <input type="checkbox"/> Contract work is for less than 120 days. | <input type="checkbox"/> Work related subcontract less than \$25,000. | <input type="checkbox"/> Interlocal Agreement (between Governments). | <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA. |
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| <input type="checkbox"/> Interlocal Agreement (between Governments). | <input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA. | | | | | | | | |
| Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>213,905.00</u> This Amendment Amount: \$ _____ Total Amended Amount: \$ _____ | Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when : <ol style="list-style-type: none"> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County. | | | | | | | | |
| Summary of Scope: | | | | | | | | | |
| Chapter 10.101 RCW County distributions are statutory formula distributions for the purpose of improving the quality of public defense services in Washington State counties. | | | | | | | | | |
| Term of Contract: January 1, 2024 through December 31, 2024 Expiration Date: December 31, 2024 | | | | | | | | | |

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| Contract Routing: 1. Prepared by: <u>Julie Wiles</u> | Date: <u>12/13/23</u> |
| 2. Attorney signoff: <u>Karen Frakes</u> | Date: <u>11/17/23</u> |
| 3. AS Finance reviewed: <u>Andrew Tan</u> | Date: <u>11/16/23</u> |
| 4. IT reviewed (if IT related): _____ | Date: _____ |
| 5. Contractor signed: _____ | Date: _____ |
| 6. Executive contract review: _____ | Date: _____ |
| 7. Council approved, if necessary: _____ | Date: _____ |
| 8. Executive signed: _____ | Date: _____ |
| 9. Original to Council: _____ | Date: _____ |