



Memorandum

TO: Satpal Sidhu, County Executive

FROM: Erika Lautenbach, Director

RE: YWCA Bellingham – Shelter and Housing Case Management (formerly Housing Case Management) Contract Amendment #4

DATE: NOVEMBER 21, 2023

Attached is a contract amendment between Whatcom County and YWCA Bellingham for your review and signature. This amendment combines YWCA Bellingham’s three housing-related contracts that each provide similar services, renames the contract ‘Shelter and Housing Case Management’ (formerly Housing Case Management), updates the scope of work and budget to reflect the consolidation, and extends the contract for an additional year.

▪ **Background and Purpose**

The YWCA provides 19 year-round shelter beds, five of which are specifically for women ages 55+, and 27 transitional housing units for women. This contract provides partial operational support for the shelter and transitional housing beds.

▪ **Funding Amount and Source**

Funding for this contract period (01/01/2024 – 12/31/2024), in an amount not to exceed \$223,954, is provided by the Washington State Department of Commerce Emergency Housing Fund Grant (ALN 21.027). These funds are included in the 2024 budget. Council authorization is required as the funding for this amendment exceeds 10% of the amount authorized by Council on 12/07/2021.

▪ **Differences from Previous Contracts**

Section	Differences
General Terms – Section 10.2, Extension	Extends contract through 12/31/2024
Exhibit A – Scope of Work	Updates the scope of work, budget and funding sources to reflect consolidation of three housing case management and emergency shelter services contracts.
Exhibit B – Compensation	

Please contact Christopher D’Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 (CDonofri@co.whatcom.wa.us) or Kathleen Roy, Financial & Administrative Manager at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions.