



Jon Hutchings
Director

MEMORANDUM

To: The Honorable Jack Louws, County Executive and
Honorable Members of the Whatcom County Council

Through: Jon Hutchings, Public Works Director

From: Andy Bowler, Public Works Maintenance and Operations Superintendent

Date: May 15, 2019

Re: Bid #19-37, Street Sweeping and Cleaning Service

Requested Action

I am requesting Executive and Council approval to award the bid and enter into a subsequent contract for the period of July 1, 2019 through June 30, 2020 for Street Sweeping and Cleaning Services to Herron Valley, Inc. (DBA, and hereafter referred to as, Bayside Services), not to exceed the amount of \$75,000.00.

Background and Purpose

Bids were duly advertised and submitted for the purposes of providing for the annual street sweeping and cleaning service of the Lake Whatcom and Lake Samish watershed area. Public Works Maintenance and Operations Division contracts out this service using a regenerative air sweeper for roads located in the Lake Whatcom and Lake Samish watershed area. Additionally, street sweeping and cleaning services of certain roads designated in the Lake Whatcom watershed are to be conducted twice-a-month during the months of October and November. Two bid responses were received Tuesday, May 14, 2019. The subsequent original contract agreement provides the option of extending the street sweeping and cleaning service for up to three (3) annual renewals (for a period of one year each) for a total of four years on this contract. This, if approved, is the first year on these contracts.

Funding Amount and Source

The subsequent contract will be in the amount of \$75,000.00. These are regularly budgeted expenditures for service, which is used on an annual basis along with estimated costs associated with on-call emergency services as needed and has been budgeted during the 2019-2020 Budget process in the Road fund.

| ANNUAL EXPENDITURE FOR STREET SWEEPING AND CLEANING SERVICES | | | | |
|--|-----------|-----------|-----------|-----------|
| YEAR | 2015 | 2016 | 2017 | 2018 |
| ANNUAL COST | \$ 37,763 | \$ 71,250 | \$ 71,250 | \$ 66,483 |

Based on prior and estimated usage it is anticipated total expenditures will be \$75,000.00 and therefore requires Whatcom County Council approval.

▪ **Differences from Previous Contract**

This contract will be July 1, 2019 to June 30, 2020, with three one-year annual renewals, for a total amount of \$75,000 for this first year term. The price is not subject for change under each subsequent renewal.

▪ **Recommended Action**

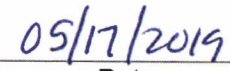
Please approve this award and forward to the Executive and the Whatcom County Council for approval at the June 4, 2019 Whatcom County Council Meeting. Please contact Andy Bowler at extension 6417, if you have any questions or concerns.

Enclosures

In Accordance with WCC 3.08.030, I concur with this recommendation.



Sara Winger, Purchasing Coordinator



Date