



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Steve Harris, Undersheriff 

DATE: December 18, 2025

SUBJECT: WA State CJTC Interagency Agreement for Academy Staff

Enclosed for your review and signature is one (1) original agreement between Whatcom County Sheriff's Office and the WA State Criminal Justice Training Commission (WSCJTC)

Background and Purpose

Approval is requested to sign an interagency agreement with the Washington State Criminal Justice Training Commission (WSCJTC) to allow reimbursement of wages and related costs for a commissioned law enforcement deputy assigned as an instructor at the Arlington Regional Law Enforcement Academy.

Provides full reimbursement for the deputy's salary, benefits, and allowable expenses while serving as an academy instructor. This agreement ensures the County does not incur unfunded personnel costs and strengthens interagency collaboration in delivering high-quality basic law enforcement training. Participation also promotes consistent training standards and benefits regional public safety.

Supports regional law enforcement training capacity and aligns with statewide WSCJTC standards. Enhances professional development and instructional expertise for the assigned deputy. Grants priority access to academy slots, which are highly competitive.

Funding Amount and Source

There are no anticipated additional costs to the County. WSCJTC will reimburse the assigned deputy's salary and benefits while assigned to the academy.

Please contact Undersheriff Harris at extension 6718 if you have any questions or concerns regarding this request.

Thank you.