



MEMORANDUM

TO: Whatcom County Council
Satpal Singh Sidhu, County Executive

THROUGH: Aly Pennucci, Deputy Executive
Kayla Schott-Bresler, Deputy Executive

FROM: Stephanie Kraft – Superior and Juvenile Court Administrator *SK*
Perry Rice, IT Director *PJR*

RE: Contract for Court Audio Visual Recording System for New Third Floor Courtroom

DATE: March 14, 2025

Enclosed for your consideration is the proposed agreement between Whatcom County and Justice AV Solutions (JAVS) for audio-visual recording system equipment for the new third floor Superior Court courtroom.

• **Background and Purpose**

Whatcom County is in the process constructing a new full-sized Superior Court courtroom on the third floor of the courthouse to conduct Water Adjudication proceedings.

This agreement would provide the equipment for a new JAVS system using 2024–2025 Water Adjudication funding. The labor for the installation of the new system will be requested in a subsequent contract using 2025–2026 Water Adjudication funding.

This is a sole source procurement. Superior Court, Juvenile Court and District Court collectively have 10 JAVS systems and it is important to maintain full compatibility between these systems. JAVS is the only provider of their equipment.

• **Funding Amount and Source**

The amount of the agreement is \$97,438.09 and the source of funding is AOC water rights adjudication which was provided in the Interagency Reimbursement Agreement IAA24525 Between Washington State Administrative Office of the Courts and Whatcom Superior Court (Contract #202312003). AOC has approved \$1,694,600 in funding for Superior Court water rights adjudication for state fiscal year 2024-2025. A supplemental budget request has been submitted and goes before Council for approval on 3/25/25, to establish the necessary budget authority in cost center 10007053 for this agreement from the AOC water rights adjudication approved funding.

• **Contact Information**

Please contact Stephanie Kraft at x5496 or Perry Rice at x5235 or if you have any questions or concerns regarding the terms of this agreement.