WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.
202309004

Originating Department:	Whatcom County Sheriff's Office	35
Division/Program: *(i.e. Dept. Division and Program)*	Division of Emergency Management	3580
Contract or Grant Administrator:	John Gargett	
Contractor's / Agency Name:	Whatcom Long Term Recovery Group	

Is this a New Contract? Yes (●) No ( ) If not, is this an Amendment or Renewal to an Existing Contract? Yes (●) No ( )
If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:

Does contract require Council Approval? Yes (●) No ( ) If No, include WCC:
Already approved? Council Approved Date: (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement?
Yes ( ) No (●) If yes, grantor agency contract number(s): CFDA#: N/A

Is this contract grant funded?
Yes (●) No ( ) If yes, Whatcom County grant contract number(s): 202308011

Is this contract the result of a RFP or Bid process?
Yes ( ) No (●) If yes, RFP and Bid number(s): Contract Cost Center: 1673521014

Is this agreement excluded from E-Verify? No ( ) Yes (●) If no, include Attachment D Contractor Declaration form.

If YES, indicate exclusion(s) below:

- ☐ Professional services agreement for certified/licensed professional.
- ☑ Goods and services provided due to an emergency
- ☐ Contract work is for less than $100,000.
- ☐ Contract for Commercial off the shelf items (COTS).
- ☐ Contract work is for less than 120 days.
- ☐ Work related subcontract less than $25,000.
- ☐ Interlocal Agreement (between Governments).
- ☐ Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):
$ 1,332,000.00

This Amendment Amount:
$ 0.00

Total Amended Amount:
$ 1,332,000.00

Council approval required for; all property leases, contracts or bid awards **exceeding $40,000**, and professional service contract amendments that have an increase greater than $10,000 or 10% of contract amount, whichever is greater, **except when:**

1. Exercising an option contained in a contract previously approved by the council.
2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
3. Bid or award is for supplies.
4. Equipment is included in Exhibit "B" of the Budget Ordinance.
5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope:

This contract is providing up to $1,332,000 to provide Household Appliance and Home Repair Assistance for those impacted by the November 2021 floods, with funding from the Washington State Individual Assistance Grant Program (D24-006; contract # 202308011)

Term of Contract: 1 year	Expiration Date: 06/30/2025

Contract Routing:

1. Prepared by: S Webster	Date:	9/7/2023
2. Attorney signoff: B Waldron (via email)	Date:	9/13/2023
3. AS Finance reviewed: A Tan (via email)	Date:	9/13/2023
4. IT reviewed (if IT related):	Date:	
5. Contractor signed:	Date:	
6. Submitted to Exec.:	Date:	
7. Council approved (if necessary):	Date:	
8. Executive signed:	Date:	
9. Original to Council:	Date:	