



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Erika Lautenbach, Director  
**RE:** Lydia Place – Emergency Shelter Contract  
**DATE:** NOVEMBER 25, 2024

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Attached is a contract between Whatcom County and Lydia Place for your review and signature.

- **Background and Purpose**

This contract provides funding for the operation of Lydia Place's emergency shelter program. Families with children who would otherwise be experiencing unsheltered homelessness are sheltered in motels and provided case management services to support them in their search for permanent, stable housing. This contract is awarded as a result of RFP 24-42.

- **Funding Amount and Source**

A six-month contract is proposed in order to align future contract periods with the state fiscal year starting July 1, 2025. Funding for this contract, in an amount not to exceed \$358,426, is provided by the Washington State Department of Commerce Consolidated Homeless Grant. These funds are included in the 2025 budget. Council authorization is required per WCC 3.08.100, as funding for these services exceeds \$40,000.

- **Differences from Previous Contracts**

This is a new contract; however, funding for these services have been provided through a previous contract (WCC contract #202012021) since 2020. This contract updates language within the scope of work to reflect standardized language for similar contract types and adds incident reporting and severe weather planning template exhibits but includes no additional significant changes from the contract ending on 12/31/2024.

Please contact Christopher D'Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 ([CDonofrio@co.whatcom.wa.us](mailto:CDonofrio@co.whatcom.wa.us)) if you have any questions.

Encl.