

**WHATCOM COUNTY  
CONTRACT INFORMATION SHEET**

Whatcom County Contract Number:  
202008014 – 6

Originating Department:	85 Health and Community Services
Division/Program: (i.e. Dept. Division and Program)	8550 Human Services / 855040 Housing
Contract or Grant Administrator:	Ann Beck
Contractor's / Agency Name:	WA State Department of Commerce

Is this a New Contract?	If not, is this an Amendment or Renewal to an Existing Contract?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:	202008014	

Does contract require Council Approval?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If No, include WCC:	
Already approved? Council Approved Date:	(Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)		

Is this a grant agreement?				
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If yes, grantor agency contract number(s):	20-4613C-129(E)	CFDA#:	14.231

Is this contract grant funded?		
Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, Whatcom County grant contract number(s):	

Is this contract the result of a RFP or Bid process?		Contract Cost Center:	122800
Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, RFP and Bid number(s):		

Is this agreement excluded from E-Verify?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>
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If YES, indicate exclusion(s) below:

<input type="checkbox"/> Professional services agreement for certified/licensed professional.	<input type="checkbox"/> Goods and services provided due to an emergency.
<input type="checkbox"/> Contract work is for less than \$100,000.	<input type="checkbox"/> Contract for Commercial off the shelf items (COTS).
<input type="checkbox"/> Contract work is for less than 120 days.	<input type="checkbox"/> Work related subcontract less than \$25,000.
<input checked="" type="checkbox"/> Interlocal Agreement (between Governments).	<input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments):	Council approval required for; all property leases, contracts or bid awards <b>exceeding \$40,000</b> , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, <b>except when:</b>
\$ 4,594,770	1. Exercising an option contained in a contract previously approved by the council.
This Amendment Amount:	2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance.
\$ 150,000	3. Bid or award is for supplies.
Total Amended Amount:	4. Equipment is included in Exhibit "B" of the Budget Ordinance
\$ 4,744,770	5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.

Summary of Scope: This grant provides funding for homeless assistance and prevention activities in response to the COVID-19 pandemic. This amendment adds funding and adjust spending amongst budget categories.

Term of Contract:	3 Years, 3 Months	Expiration Date:	09/30/2023
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Contract Routing:	1. Prepared by:	JT	Date:	06/30/2023
	2. Attorney signoff:	RB	Date:	06/30/2023
	3. AS Finance reviewed:	A. Martin	Date:	06/30/2023
	4. IT reviewed (if IT related):		Date:	
	5. Contractor signed:		Date:	
	6. Submitted to Exec.:		Date:	
	7. Council approved (if necessary):	AB2023-452	Date:	
	8. Executive signed:		Date:	
	9. Original to Council:		Date:	

**Washington State Department of Commerce  
Housing Division  
Homelessness Assistance Unit  
Emergency Solutions Grant – COVID 19**

<b>1. Grantee</b> Whatcom County Health Dept 509 GIRARD ST  BELLINGHAM, WA 98225-4005		<b>2. Contractor Doing Business As (optional)</b>  N/A	
<b>3. Grantee Representative</b>  Barbara Johnson-Vinna Housing Specialist (360) 778-6046 bjjohnso@co.whatcom.wa.us		<b>4. COMMERCE Representative</b>  Kim Murillo Grant Manager (360) 725-2763 kim.murillo@commerce.wa.gov  1011 Plum Street SE Olympia, Washington, 98504-2525	
<b>5. Original Grant Amount (and any previous amendments)</b>  \$4,594,770	<b>6. Amendment Amount</b>  \$150,000	<b>7. New Grant Amount</b>  \$4,744,770	
<b>8. Amendment Funding Source</b> <b>Federal: X State: Other: N/A:</b>		<b>9. Amendment Start Date</b> June 1, 2023	<b>10. Amendment End Date</b> September 30, 2023
<b>11. Federal Funds (as applicable):</b> \$4,744,770	<b>Federal Agency:</b> HUD	<b>CFDA Number:</b> 14.231	
<b>12. Amendment Purpose:</b> Allocates additional funds and adjusts spending amongst categories per Attachment "A" – Budget COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment and the following other documents incorporated by reference: Grant Terms and Conditions including Attachment "A" – Budget. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended".			
<b>FOR GRANTEE</b>  _____ Signature  _____ Print Name and Title  _____ Date		<b>FOR COMMERCE</b>  _____ Corina Grigoras, Assistant Director Housing Division  _____ Date  <b>APPROVED AS TO FORM ONLY</b>  _____ Sandra Adix Assistant Attorney General  _____ 3/20/2014 Date	

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**WHATCOM COUNTY:**

APPROVAL AS TO PROGRAM: \_\_\_\_\_  
Ann Beck, Community Health & Human Services Manager Date

DEPARTMENT HEAD APPROVAL: \_\_\_\_\_  
Erika Lautenbach, Director – Health & Community Services Date

APPROVAL AS TO FORM: \_\_\_\_\_  
Royce Buckingham, Senior Civil Deputy Prosecutor Date

**Washington State Department of Commerce**

1011 Plum Street SE  
Olympia, WA 98504-2525  
360-725-2763

[Kim.Murillo@commerce.wa.gov](mailto:Kim.Murillo@commerce.wa.gov)

**Amendment**

This Grant is **amended** as follows:

**Attachment A****Budget**

<b>Budget Categories</b>	<b>Current Budget</b>	<b>Amendment E</b>	<b>New Total</b>
	<b>\$4,594,770</b>	<b>\$ 150,000</b>	<b>\$4,744,770</b>
Admin (7% max)	\$ 321,633	\$ 10,500	\$ 332,133
HMIS	\$ 16,712	\$ (5,000)	\$ 11,712
Outreach	\$ 50,000		\$ 50,000
Shelter Case Management	\$ 624,586	\$ 300,000	\$ 924,586
Shelter Operations	\$ 1,771,903	\$ 100,000	\$ 1,871,903
Rapid Rehousing Case Management	\$ 336,860	\$ (105,000)	\$ 231,860
Rapid Rehousing Rental Assistance	\$ 949,252	\$ (400,000)	\$ 549,252
Rapid Rehousing Other Financial Assistance	\$ 322,304	\$ 24,500	\$ 346,804
Prevention Case Management	\$ 35,812	\$ 25,000	\$ 60,812
Prevention Rental Assistance	\$ 88,116	\$ 200,000	\$ 288,116
Prevention Other Financial Assistance	\$ 77,592		\$ 77,592
<b>Total</b>	<b>\$ 4,594,770</b>	<b>\$ 150,000</b>	<b>\$ 4,744,770</b>