

PROPOSED BY: Executive
INTRODUCTION DATE: June 9, 2026

ORDINANCE NO. _____

**AMENDING THE PROJECT BUDGET FOR THE
2015 GIRARD STREET BUILDING IMPROVEMENT FUND, AMENDMENT NO. 1**

WHEREAS, Ordinance 2014-074 established the project budget for Girard Street building improvements; and

WHEREAS, funds expended to date were used for security improvements and replacement of several through-the-wall heating units; and

WHEREAS, current and future needs have prompted a reprioritization of remaining funds for additional security improvements to the building; and

WHEREAS, contemplated security improvements include installation of security glass and walls to separate staff space from the public lobby, adding proximity locks to new doors, and adding additional video surveillance and data archiving; and

WHEREAS, the estimated cost of security improvements is \$60,000; and

WHEREAS, funds are available in the current project budget to accomplish the security improvements.

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that Ordinance 2014-074 is hereby amended by reallocating \$60,000 of expenditure authority to the current amended project expenditure budget of \$511,000, for a total amended project expenditure budget of \$511,000, as described in Exhibit A.

ADOPTED this ____ day of _____, 2026.

ATTEST:

WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Cathy Halka, Council Clerk

Kaylee Galloway, Chair of the Council

APPROVED AS TO FORM:

() Approved () Denied

Approved by email/B Waldron/A Tan
Civil Deputy Prosecutor

Satpal Sidhu, County Executive

Date: _____

EXHIBIT A

2015 GIRARD STREET BUILDING IMPROVEMENT FUND 3505

Account	Description	Current Amended Project Budget	Amendment #1 to Ord. 2014-074	Total Amended Project Budget
Expenditures				
6190	Direct Billing Rate	\$0	\$7,000	\$7,000
7350	Buildings and Structures	\$135,000	-\$60,000	\$75,000
7060	Repairs and Maintenance	\$376,000	\$53,000	\$429,000
		\$511,000	\$0	\$511,000
Revenues				
8397	Operating Transfer In - Public Utilities Improvement Fund (EDI)	\$511,000	\$0	\$511,000
		\$511,000	\$0	\$511,000

Supplemental Budget Request

Administrative Services

Facilities Management

Suppl ID # 5468

Fund 3505

Cost Center 35051000

Originator: Rob Ney

Year 2 2026

Add'l FTE

Priority 1

Name of Request: *Realigning Girard St Improv Fund for Future Improv*

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	<i>Object</i>	<i>Object Description</i>	<i>Amount Requested</i>
	6190	Direct billing rate	\$7,000
	7060	Repairs and maintenance	\$53,000
	7350	Buildings and structures	(\$60,000)
	Request Total		\$0

1a. Description of request:

The County established the Girard Street Improvement Fund in 2014 for anticipated improvements to the building. Since the original ordinance, only a few of the failed P-Tac units have been replaced, however we have not embarked on the overall HVAC rehaul for the building. Other funds have been spent to implement access control to the building and to provide limited video surveillance on doors that have access control.

The purpose of this effort is to realign the existing funding to future needs, both immediate and longer term.

2026 Project desires include the following activities \$60,000

- 1) Security glass improvements, separating counter staff from public \$28,000
- 2) Adding proximity locks to new doors \$6,000
- 3) Adding Data archiver for cameras \$3,000
- 4) Adding new wall/door on NW corner, separating staff space from public lobby \$6,000 (if not storefront listed in #1 above)
- 5) Adding video surveillance coverage to both the inside and outside of the building \$10,000
- 6) Direct Labor \$7,000

Future remodel of Girard Street, as indicated on the Capital Facilities Plan for 2028-9, would be the remaining balance. Anticipated improvements include, but may not be limited to:

- 1) HVAC upgrades
- 2) Electrical upgrades to accommodate new HVAC
- 3) Roofing Replacement
- 4) Energy Efficient Window Upgrades
- 5) Tenant Improvements/Cosmetic Upgrades yet to be determined.

1b. Primary customers:

The customers and staff that utilize the Girard Street building, primarily Health and Human Services.

2. Problem to be solved:

Immediate security improvements are necessary for the forward/public facing staff. These improvements would create separation and safe interactions between the public and staff serving them.

Future improvements to the Girard Street building are to extend the life of the building. The HVAC equipment is well beyond its useful life and should be replaced for energy efficiency as well as life cycle

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replacement. Other improvements are replacing an aging roof, energy efficient windows and future tenant improvements that would make the building more efficient for the tenant (to be determined).

3a. Options / Advantages:

The County has delayed major renovation of this building for nearly a decade while other higher priority projects have been implemented (Sheriff Office and Northwest Annex).

Security improvements are proposed to protect the staff, creating separation.

Although older, the building is solid and worthy of investing in. Replacing the entire building would be substantially more.

3b. Cost savings:

The cost savings are relative to building new. This is roughly one-quarter of the cost.

4a. Outcomes:

If approved, the County would begin implementation of the 2026 improvements immediately

4b. Measures:

When improvements are made.

When the project is complete and within the specified budget.

5a. Other Departments/Agencies:

N/A

5b. Name the person in charge of implementation and what they are responsible for:

Rob Ney, Facilities Director

6. Funding Source:

Existing Girard Street Project Based Budget