

**Whatcom County  
Council Finance and Administrative Services Committee**

COUNTY COURTHOUSE  
311 Grand Avenue, Ste #105  
Bellingham, WA 98225-4038  
(360) 778-5010



**Committee Minutes - Final**

**Wednesday, November 8, 2023**

**10:50 AM**

**Hybrid Meeting**

HYBRID MEETING - ADJOURNS BY 11:45 A.M., MAY BEGIN EARLY  
(PARTICIPATE IN-PERSON, SEE REMOTE JOIN INSTRUCTIONS AT  
[www.whatcomcounty.us/joinvirtualcouncil](http://www.whatcomcounty.us/joinvirtualcouncil), OR CALL 360.778.5010)

**COUNCILMEMBERS**

Todd Donovan  
Carol Frazey  
Kathy Kershner

**CLERK OF THE COUNCIL**

Dana Brown-Davis, C.M.C.

## Call To Order

Committee Chair Kathy Kershner called the meeting to order at 10:51 a.m. in a hybrid meeting.

## Roll Call

**Present:** 2 - Carol Frazey, and Kathy Kershner

**Absent:** 1 - Todd Donovan

Also Present: Tyler Byrd, Barry Buchanan, Ben Elenbaas, and Kaylee Galloway

## Announcements

### Council "Consent Agenda" Items

*Frazey moved* to approve Consent Agenda items one through eleven. Councilmembers voted on the Consent items (see votes on individual items below).

1. [AB2023-678](#) Request authorization for the County Executive to enter into an interlocal agreement amendment between Whatcom County and the City of Bellingham to increase the subscriber fees by \$1,260 for use of the City radio system, for a total amended annual contract amount of \$6,300

**Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

2. [AB2023-695](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and City of Bellingham for funding to support ongoing maintenance and operations at the County's crisis stabilization center, in the amount of \$65,000

**Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

3. [AB2023-698](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Cando Recycling and Disposal to provide solid waste collection services in Point Roberts in the amount of \$475,000 for a total amended contract amount of \$950,000

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazezy, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

4. [AB2023-703](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Dr. Tyson Hawkins for Jail Administrative Physician Services in the amount of \$13,940.00 for a total amended amount of \$70,700.00

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazezy, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

5. [AB2023-706](#) Request authorization for the County Executive to enter into a contract with Shea, Carr & Jewell, Inc., dba SCJ Alliance, to perform certain tasks associated with the 2025 Comprehensive Plan, urban growth area, and development regulations update in the amount of \$1,143,010

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazezy, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

6. [AB2023-710](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Associated Earth Sciences, Inc. to complete the final two years of a three-year investigation to quantify the timing and magnitude of groundwater pumping on streamflow depletion, in the amount of \$364,486 (Council acting as the Whatcom County Flood Control Zone District Board of Supervisors)

**Frazezy moved that the Contract (FCZDBS) be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazezy, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

7. [AB2023-712](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Washington State Health Care Authority to provide funding for the Alternative Response Team (ART) Program in the amount of \$1,174,000 for a total amended contract amount of \$3,387,000

**Frazezy moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazezy, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

8. [AB2023-713](#) Request authorization for the County Executive to enter into a contract between Whatcom County and Astound Business Solutions, LLC (formerly Wave Business Solutions, LLC) for a five year lease for fiber optic connectivity from the Courthouse to seven county buildings, in the amount of \$283,297.20

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazezy, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

9. [AB2023-730](#) Request authorization for the County Executive to enter into a contract amendment between Whatcom County and Security Solutions to provide for the 2023 annual testing of the fire and life safety systems at various Whatcom County buildings in the amount of \$37,688.45 for a total amended contract amount of \$79,033.25

**Frazezy moved that the Contract be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazezy, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

10. [AB2023-733](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and City of Bellingham to compensate for Paramedic training program costs, in the amount of \$782,304.00

**Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

11. [AB2023-734](#) Request authorization for the County Executive to enter into an interlocal agreement between Whatcom County and Whatcom Fire Protection District #7 to compensate for Paramedic training program costs, in the amount of \$318,892.00

**Frazey moved that the Interlocal be RECOMMENDED FOR AUTHORIZATION BY CONSENT. The motion carried by the following vote:**

**Aye:** 2 - Frazey, and Kershner

**Nay:** 0

**Absent:** 1 - Donovan

### **Items Added by Revision**

There were no agenda items added by revision.

### **Other Business**

Councilmembers and Council staff discussed the time of the next meeting.

### **Adjournment**

The meeting adjourned at 10:54 a.m.

ATTEST:

WHATCOM COUNTY COUNCIL  
WHATCOM COUNTY, WA

**Kathy Kershner-via email 11/8/2023**

\_\_\_\_\_  
Dana Brown-Davis, Council Clerk

\_\_\_\_\_  
Kathy Kershner, Committee Chair

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Kristi Felbinger, Minutes Transcription

SIGNED COPY ON FILE