

**WHATCOM COUNTY
CONTRACT INFORMATION SHEET**

Whatcom County Contract Number:
202105012 - 1

Originating Department:	85 Health
Division/Program: (i.e. Dept. Division and Program)	8550 Human Services / 855020 Mental Health
Contract or Grant Administrator:	Jackie Mitchell
Contractor's / Agency Name:	Northwest Youth Services

Is this a New Contract?	If not, is this an Amendment or Renewal to an Existing Contract?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:	202105012	

Does contract require Council Approval?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	If No, include WCC:
Already approved? Council Approved Date:	(Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)		

Is this a grant agreement?	If yes, grantor agency contract number(s):	CFDA#:
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		

Is this contract grant funded?	If yes, Whatcom County grant contract number(s):
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

Is this contract the result of a RFP or Bid process?	Contract Cost Center:
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, RFP and Bid number(s):	124113

Is this agreement excluded from E-Verify?	No <input type="checkbox"/> Yes <input checked="" type="checkbox"/>
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If YES, indicate exclusion(s) below:

<input type="checkbox"/> Professional services agreement for certified/licensed professional.	<input type="checkbox"/> Contract for Commercial off the shelf items (COTS).
<input checked="" type="checkbox"/> Contract work is for less than \$100,000.	<input type="checkbox"/> Work related subcontract less than \$25,000.
<input type="checkbox"/> Contract work is for less than 120 days.	<input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.
<input type="checkbox"/> Interlocal Agreement (between Governments).	

Contract Amount:(sum of original contract amount and any prior amendments):	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
\$ 25,900	
This Amendment Amount:	
\$ 25,900	
Total Amended Amount:	
\$ 51,800	

Summary of Scope: This contract provides partial funding to expand NWYS Vocational Program in order to support an estimated 110 youth and young adults in finding and maintaining employment or enrolling in an educational program.

Term of Contract:	1 Year	Expiration Date:	06/30/2023
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Contract Routing:	1. Prepared by:	JT	Date:	03/07/2022
	2. Health Budget Approval	KR/JG	Date:	06/13/2022
	3. Attorney signoff:	RB	Date:	06/15/2022
	4. AS Finance reviewed:	M Caldwell	Date:	6/15/22
	5. IT reviewed (if IT related):		Date:	
	6. Contractor signed:		Date:	
	7. Executive Contract Review:		Date:	7/29/2022
	8. Council approved (if necessary):	AB2022-366	Date:	07/26/2022
	9. Executive signed:		Date:	7/29/2022
	10. Original to Council:		Date:	



MEMORANDUM

TO: Satpal Sidhu, County Executive

FROM: Erika Lautenbach, Director

RE: Northwest Youth Services – Education & Employment Services (formerly Employment Support) Contract Amendment #1

DATE: July 27, 2022

Attached is a contract amendment between Whatcom County and Northwest Youth Services for your review and signature.

▪ **Background and Purpose**

This contract provides partial funding to support the Northwest Youth Services (NWYS) Vocational Program which supports an estimated 110 youth and young adults per year in finding and maintaining employment or enrolling in an educational program. Through this program, homeless and at-risk youth are given the opportunity to develop vocational skills in a supportive process which may prevent youth homelessness or support youth and young adults in avoiding the path to adult chronic homelessness. This amendment extends the contract for an additional year.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$25,900, is provided by the Behavioral Health Program Fund. These funds are included in the 2022 budget. Council approval is required as cumulative funding for the entire contract period (07/01/2021 – 06/30/2023) exceeds \$40,000.

Please contact Jackie Mitchell, Program Specialist at 360-778-6048 (JMitchel@co.whatcom.wa.us) or Kathleen Roy, Assistant Director at 360-778-6007 (KRoy@co.whatcom.wa.us), if you have any questions or concerns regarding this request.



Whatcom County Contract Number:

202105012 – 1

WHATCOM COUNTY CONTRACT AMENDMENT

PARTIES:

Whatcom County
Whatcom County Health Department
509 Girard Street
Bellingham, WA 98225

AND CONTRACTOR:
Northwest Youth Services
1020 N State Street
Bellingham, WA 98225

CONTRACT PERIODS:

Original: 07/01/2021 – 06/30/2022

Amendment #1: 07/01/2022 – 06/30/2023

THE CONTRACT IDENTIFIED HEREIN, INCLUDING ANY PREVIOUS AMENDMENTS THERETO, IS HEREBY AMENDED AS SET FORTH IN THE DESCRIPTION OF THE AMENDMENT BELOW BY MUTUAL CONSENT OF ALL PARTIES HERETO

DESCRIPTION OF AMENDMENT:

1. Extend the duration and other terms of this contract for 1 year, as per the original contract "General Terms, Section 10.2, Extension".
2. Funding for this contract period (07/01/2022 – 06/30/2023) is not to exceed \$25,900.
3. Funding for the total contract period (07/01/2021 – 06/30/2023) is not to exceed \$51,800.
4. All other terms and conditions remain unchanged.
5. The effective start date of the amendment is 07/01/2022.

ALL OTHER TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND ANY PREVIOUS AMENDMENTS THERETO REMAIN IN FULL FORCE AND EFFECT. ALL PARTIES IDENTIFIED AS AFFECTED BY THIS AMENDMENT HEREBY ACKNOWLEDGE AND ACCEPT THE TERMS AND CONDITIONS OF THIS AMENDMENT. Each signatory below to this Contract warrants that he/she is the authorized agent of the respective party; and that he/she has the authority to enter into the contract and bind the party thereto.

APPROVAL AS TO PROGRAM: DocuSigned by: Perry Mowery 7/27/2022
B619DC95CD8C4A9
Perry Mowery, Behavioral Health and Special Projects Supervisor Date

DEPARTMENT HEAD APPROVAL: DocuSigned by: Erika Lautenbach 7/28/2022
95C651A30374BD
Erika Lautenbach, Health Department Director Date

APPROVAL AS TO FORM: DocuSigned by: Royce Buckingham 7/28/2022
1EE5DD8D9542404
Royce Buckingham, Senior Civil Deputy Prosecutor Date

FOR THE CONTRACTOR:

<u>DocuSigned by: Jason McGill</u> 0AA4E26B1ED844C	Jason McGill, Executive Director	7/28/2022
Contractor Signature	Print Name and Title	Date

FOR WHATCOM COUNTY:

<u>DocuSigned by: Satpal Singh Sidhu</u> 1192C7C18B664E3		7/29/2022
Satpal Singh Sidhu, County Executive		Date

CONTRACTOR INFORMATION:

Northwest Youth Services
1020 N State Street
Bellingham, WA 98225
360-734-9862
jasonm@nwys.org