

**WHATCOM COUNTY CONTRACT
INFORMATION SHEET**

Whatcom County Contract No.
201801022-1

Originating Department:	Executive
Division/Program: (i.e. Dept. Division and Program)	Emergency Medical Services
Contract or Grant Administrator:	Mike Hilley, WCEMS Manager
Contractor's / Agency Name:	Whatcom County Fire Agencies

Is this a New Contract? If not, is this an Amendment or Renewal to an Existing Contract? Yes No
 Yes No If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #: 201801022

Does contract require Council Approval? Yes No If No, include WCC: _____
 Already approved? Council Approved Date: 5/24/22 (Exclusions see: Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)

Is this a grant agreement? Yes No If yes, grantor agency contract number(s): _____ CFDA#: _____

Is this contract grant funded? Yes No If yes, Whatcom County grant contract number(s): _____

Is this contract the result of a RFP or Bid process? Yes No If yes, RFP and Bid number(s): _____ Contract _____
 Cost Center: 130100

Is this agreement excluded from E-Verify? No Yes If no, include Attachment D Contractor Declaration form.

- If YES, indicate exclusion(s) below:
- Professional services agreement for certified/licensed professional.
 - Contract work is for less than \$100,000.
 - Contract work is for less than 120 days.
 - Interlocal Agreement (between Governments).
 - Goods and services provided due to an emergency
 - Contract for Commercial off the shelf items (COTS).
 - Work related subcontract less than \$25,000.
 - Public Works - Local Agency/Federally Funded FHWA.

Contract Amount:(sum of original contract amount and any prior amendments): \$ <u>0</u> This Amendment Amount: \$ <u>5,951,262.55</u> Total Amended Amount: \$ <u>5,951,262.55</u>	Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when: <ol style="list-style-type: none"> 1. Exercising an option contained in a contract previously approved by the council. 2. Contract is for design, construction, r-o-w acquisition, prof. services, or other capital costs approved by council in a capital budget appropriation ordinance. 3. Bid or award is for supplies. 4. Equipment is included in Exhibit "B" of the Budget Ordinance. 5. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.
Summary of Scope:	

On May 24, 2022, agenda number AB 2022-275, Ordinance ORD2022-044 item 8&9, the County will allocate equitable amounts to EMS/Fire agencies for staffing, equipment, medical supplies, and other costs directly associated with the Agency's operation and delivery of BLS services.

Term of Contract: May 24, 2022 Expiration Date: December 31st, 2022

Contract Routing:	1. Prepared by: <u>Mike Hilley</u>	Date: <u>10/25/22</u>
	2. Attorney signoff: <u>Christopher Quinn</u>	Date: <u>10/28/2022</u>
	3. AS Finance reviewed: <u>bbennett</u>	Date: <u>10/28/2022</u>
	4. IT reviewed (if IT related): _____	Date: _____
	5. Contractor signed: _____	Date: _____
	6. Submitted to Exec.: _____	Date: _____
	7. Council approved (if necessary): _____	Date: _____
	8. Executive signed: <u>></u>	Date: <u>12/28/22</u>
	9. Original to Council: _____	Date: _____

WHATCOM COUNTY
Emergency Medical Services
800 E Chestnut, Suite 3C
Bellingham, WA 98225



Mike Hilley
WCEMS Manger

MEMORANDUM

To: Satpal Sidhu, County Executive
From: Mike Hilley, EMS Manager
Re: BLS/Equipment Allocations
Date: October 25, 2022

Enclosed is the First Amendment to the Interlocal Agreement (known as the First Response Contracts) between Whatcom County and the Basic Life Support Agencies dated January 18, 2018.

- **Background and Purpose**

This Amendment to the First Response Contracts; subject to the terms and conditions (Whatcom County Basic Life Support Agencies) is to provide a one-time allocation that offsets qualifying expenditures incurred between May 24, 2022 and December 1, 2022.

- **Funding Amount and Source**

The funding source is the EMS Levy Fund, not to exceed \$5,951,262.55 .

Please contact Mike Hilley at (360) 927-1155 if you have any questions or concerns regarding the terms of this agreement.

**FIRST AMENDMENT TO THE INTERLOCAL AGREEMENT FOR FIRST RESPONSE EMERGENCY
MEDICAL SERVICES**

This First Amendment (“First Amendment”) to the Interlocal Agreement between Whatcom County and the Agencies (collectively the “Parties”) dated January 18, 2018 provides for the one-time distribution of EMS levy funds (the “Funds”) to the Agencies for reimbursement of qualifying expenses incurred between May 24, 2022 and December 1, 2022 associated with the provision of Basic Life Support (“BLS”) services in Whatcom County and subject to the terms and conditions contained in this First Amendment. The effective date of this First Amendment shall be May 24, 2022.

RECITALS

WHEREAS, the Parties entered into an Interlocal Agreement for First Response Emergency Medical Services (“Interlocal Agreement”) in Whatcom County, including the provision of Advance Life Support (“ALS”) and Basic Life Support (“BLS”) service;

WHEREAS, the Whatcom County EMS Levy fund was approved by County voters to support the provision of responsive and effective emergency medical services throughout Whatcom County;

WHEREAS, RCW 84.52.069 provides that funds collected under an EMS levy may be used only for the provision of emergency medical care or emergency medical services, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles and structures needed for the provision of emergency medical care or emergency medical services;

WHEREAS, on May 24, 2022 the Whatcom County Council allocated up to 6.4 million dollars of the EMS Levy funds to the Agencies, which allocation is used to help offset costs of providing EMS service in 2022;

WHEREAS, the Agencies have incurred costs and expenses related to the provision of EMS in Whatcom County that are not otherwise funded and that qualify for reimbursement from the County EMS fund;

WHEREAS, it is in Whatcom County’s citizenry’s best interest to have fully funded, trained, and equipped EMS providers to ensure ongoing high-level EMS service in Whatcom County;

WHEREAS, it is necessary to adopt procedures by which the Agencies providing EMS services under the Interlocal Agreement may be reimbursed for 2022 qualifying expenses from the County EMS fund;

WHEREAS, it is the intent of the Parties amend the Interlocal Agreement to provide for a one-time reimbursement of qualifying EMS service expenses incurred between May 24, 2022 and December 1st, 2022;

WHEREAS, the Interlocal Agreement may be amended by a written instrument of the Parties;

NOW THEREFORE, in consideration of the mutual benefits herein contained, the Parties agree to amend the Agreement as follows:

1. A new paragraph (2.5) shall be added to Section 2 (Consideration) of the Interlocal Agreement as follows:

2.5 Whatcom County EMS Levy funds shall be used to reimburse the Agencies for a portion of those qualifying costs under RCW 84.52.069 incurred between May 24, 2022 and December 1, 2022 arising from the provision of BLS service delivery in Whatcom under this Agreement and subject to the following provisions:

- a. Agencies may only seek reimbursement for those costs: i) incurred between May 24, 2022 and December 1, 2022 and ii) that are considered a qualifying expense under RCW 84.52.069 (Exhibit A);*
 - b. Agencies seeking reimbursement for qualifying expenses must submit to the County a completed and signed 2022 BLS Invoice Form (Exhibit C);*
 - c. The County shall not reimburse Agencies for costs and expenses funded or paid for by any other designated source, including but not limited to Ground Emergency Transport (GEMT), user charges and fees, dedicated emergency medical levies or grants;*
 - d. Reimbursed amounts shall not exceed that amount allocated for each providing Agency (Exhibit B);*
 - e. Qualifying goods and services should be ordered by the Agency no later than November 1, 2022 and must be received by December 31, 2022;*
 - f. BLS Invoice Forms shall be received by the County no later than December 15, 2022.*
2. The Parties agree that the effective date of this Amendment shall be May 24, 2022.
 3. All other terms of the Interlocal Agreement shall remain in full force and effect except as amended by this Amendment. If a conflict arises between the terms of this Amendment and the Interlocal Agreement, the terms of this Amendment shall control.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the day and year written below.

EXECUTED this 28 day of DECEMBER 2022.

WHATCOM COUNTY

Approved as to form:

Christopher Quinn per email 10/28/2022

Prosecuting Attorney Date

Approved:

Accepted for Whatcom County:

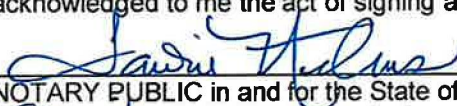
By: 
Satpal Sidhu, Whatcom County Executive



STATE OF WASHINGTON
COUNTY OF WHATCOM

On this 28th day of December, 2022, before me personally appeared Satpal Sidhu, to me known to be the Executive of Whatcom County, who executed the above instrument and who acknowledged to me the act of signing and sealing thereof.

Tyler Schroeder


NOTARY PUBLIC in and for the State of Washington, residing at
Shaght. My commission expires 05/25/2023.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 1

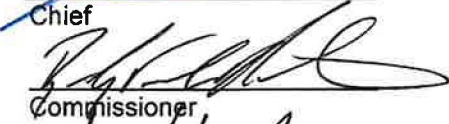
For Qualified Expenditures up to a maximum of **\$288,818.99**

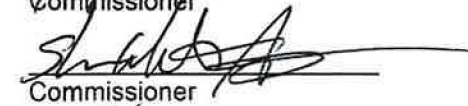
ATTEST:

By: 

APPROVED:

By: 
Chief

By: 
Commissioner

By: 
Commissioner

By: 
Commissioner

DATED this 10th day of November, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 7

For Qualified Expenditures up to a maximum of **\$787,937.33**

ATTEST:

By: 

Chief

DATED this 16th day of NOVEMBER, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 11

For Qualified Expenditures up to a maximum of **\$77,906.89**

ATTEST:

By: USD R. Us

APPROVED:

By: [Signature]
Chief

By: [Signature]
Commissioner

By: [Signature]
Commissioner

By: [Signature]
Commissioner

DATED this 8th day of November, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 14

For Qualified Expenditures up to a maximum of **\$404,692.57**

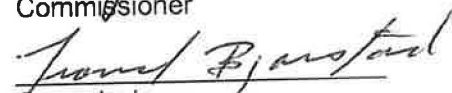
ATTEST:

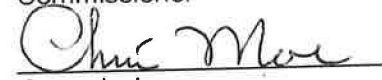
By: 

APPROVED:

By: 
Chief

By: 
Commissioner

By: 
Commissioner

By: 
Commissioner

DATED this 13 day of December, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 16

For Qualified Expenditures up to a maximum of **\$56,427.33**

ATTEST:

By: Candy Robert

APPROVED:

By: Paul Guly
Chief

By: Jeff Hume
Commissioner

By: Tom Smith
Commissioner

By: Eli Kahlak
Commissioner

DATED this 8 day of Dec., 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 17

For Qualified Expenditures up to a maximum of **\$97,701.34**

ATTEST:

By: Talley

APPROVED:

By: [Signature]
Chief

By: [Signature]
Commissioner

By: William J. Currell
Commissioner

By: [Signature]
Commissioner

DATED this 18th day of November, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 18

For Qualified Expenditures up to a maximum of **\$74,439.24**

ATTEST:

By: David Darral

APPROVED:

By: David Darral
Chief

By: [Signature]
Commissioner

By: [Signature]
Commissioner

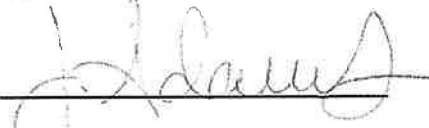
By: _____
Commissioner

DATED this 8th day of December, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 19

For Qualified Expenditures up to a maximum of **\$9,692.86**

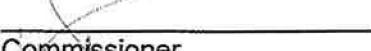
ATTEST:

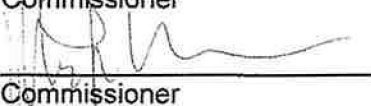
By: 

APPROVED:

By: 
Chief

By: 
Commissioner

By: 
Commissioner

By: 
Commissioner

DATED this 10 day of November, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 21

For Qualified Expenditures up to a maximum of **\$833,994.29**

ATTEST:

By: Jamie Sand Board Secretary

APPROVED:

By: [Signature]
Chief

By: [Signature]
Commissioner

By: [Signature]
Commissioner

By: [Signature]
Commissioner

DATED this 17th day of November, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 4

For Qualified Expenditures up to a maximum of **\$187,714.86**

ATTEST:

By: Jennifer Smith Board Secretary

APPROVED:

By: [Signature]
Chief

By: [Signature]
Commissioner

By: [Signature]
Commissioner

By: [Signature]
Commissioner

DATED this 21st day of November, 2022.

CITY OF BELLINGHAM

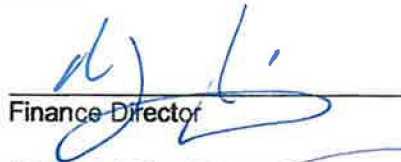
For Qualified Expenditures up to a maximum of \$2,090,509.67



Mayor

Attest:

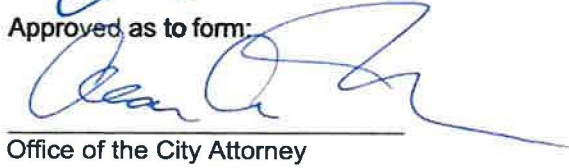
Departmental Approval:



Finance Director



Approved as to form:



Office of the City Attorney

DATED this 12 day of December, 2022.

WHATCOM COUNTY FIRE PROTECTION
DISTRICT NO. 8

For Qualified Expenditures up to a maximum of **\$212,780.26**

ATTEST:

By: Dana Lyon

APPROVED:

By: [Signature]
Chief

By: [Signature]
Commissioner

By: Roger J. Buswell
Commissioner

By: [Signature]
Commissioner

By: [Signature]
Commissioner

By: _____
Commissioner


DATED this 9th day of December, 2022.

LYNDEN FIRE DEPARTMENT

For Qualified Expenditures up to a maximum of **\$406,126.13**
APPROVED AS TO FORM:

By: 
City Attorney

APPROVED:

By: 
Chief

By: 
Mayor

DATED this _____ day of _____, 2022.

ORIGINAL

SOUTH WHATCOM FIRE AUTHORITY

For Qualified Expenditures up to a maximum of **\$364,247.10**

ATTEST:

By: Eileen A. Barquist *problem*

APPROVED:

By: [Signature]
Chief

By: James Wilborn
Commissioner

By: [Signature]
Commissioner

By: Jim. Pender
Commissioner

By: [Signature]
Commissioner

By: [Signature]
Commissioner

DATED this 10 day of November, 2022.

EXHIBIT "A"
Scope of Services

Whatcom County EMS Levy funds shall be used to reimburse the Agencies for a portion of those qualifying costs identified under **RCW 84.52.069**, and as allowable pursuant to this Amendment, incurred between May 24, 2022 and December 1, 2022 arising from the provision of BLS service delivery in Whatcom under this Agreement and subject to the following provisions:

(5) Any tax imposed under this section may be used only for the provision of emergency medical care or emergency medical services, including related personnel costs, training for such personnel, and related equipment, supplies, vehicles and structures needed for the provision of emergency medical care or emergency medical services.

Exhibit "B"
Allotment Amounts

Allocation Detail Totals

	Equipment Allocation	BLS Allocation		Total Allocation
Fire District 1	99,504.00		189,314.99	288,818.99
Fire District 5	30,884.72		30,870.67	61,755.39
Fire District 7	109,652.54		678,284.79	787,937.33
Fire District 11	26,504.27		51,402.62	77,906.89
Fire District 14	83,663.24		321,029.33	404,692.57
Fire District 16	26,476.00		29,951.33	56,427.33
Fire District 17	26,553.13		71,148.21	97,701.24
Fire District 18	26,504.27		47,934.97	74,439.24
Fire District 19	0.00		9,692.86	9,692.86
Lynden FD	49,891.11		370,753.42	402,644.53
NWFR/FD4	136,035.36	FD4: 187,714.86	NWFR: 697,958.93	1,021,709.15
SWFA	70,977.30		293,269.80	364,247.10
BFD/FD8	282,616.70	FD8: 212,780.26	BFD: 1,807,892.97	2,303,289.93
		TOTAL		5,951,262.55

Exhibit "C"
2022 Allocation Invoice

2022 Allocation Invoice

Invoice for services rendered during the period of:
MAY 24th, 2022 - DECEMBER 31st, 2022

Contract
Contract Period: 2022

Agency Name:
Address:

Contact Person:
Phone:
Email:

Invoice Number	Date

Submit invoices to:
Whatcom County Emergency
Medical Services
800 E Chestnut, Suite 3C
Bellingham, WA, 98225
mhiley@co.whatcom.wa.us



Note: Please use the invoice naming convention
[Agency Acronym]-[Invoice #]-2022
E.g.: WCFD7-1-2022

Allocation Total \$ -

Qualified Expenditure Categories	Qualified Expenditures Amount	Total Payments	Allocation Balance
<i>Personnel</i>	\$ -	\$ -	\$ -
<i>Training</i>	\$ -	\$ -	\$ -
<i>Equipment</i>	\$ -	\$ -	\$ -
<i>Supplies</i>	\$ -	\$ -	\$ -
<i>Vehicles</i>	\$ -	\$ -	\$ -
<i>Structures</i>	\$ -	\$ -	\$ -

Invoice Total: \$ -

I, the undersigned, do hereby certify under the laws of the State of Washington penalty of perjury, that this is a true and correct claim for reimbursement services rendered. I further certify that the costs and expenses contained herein have not been paid for by any other designated source, including but not limited to Ground Emergency Transport (GMET) funding, user charges and fees, or dedicated emergency medical levies or grants. I understand that any false claims, statements, documents, or concealment of material fact may be prosecuted under applicable Federal and State laws. This certification includes any attachments which serve as supporting documentation to this reimbursement request. I certify that the costs submitted in this claim meet requirements specified in RCW 84.52.069.

Fire Chief Date

Print Name