



# Memorandum

**TO:** Satpal Sidhu, County Executive  
**FROM:** Charlene Ramont, Assistant Director  
**RE:** Lydia Place – Healthy Children’s Fund Housing Strategy Contract Amendment #2  
**DATE:** **NOVEMBER 14, 2025**

Attached is a contract amendment between Whatcom County and Lydia Place for your review and signature. This amendment extends the contract for one year and updates the scope of work, as detailed under ‘Description of Amendment, #3’ on page 1 of this amendment. This amendment proposes a substantive and material modification to the original contract by expanding the scope of eligible households. The original contract was designed to assist at-risk, eligible households with children who are severely cost burdened with rent and childcare expenses, with the objective of stabilizing finances, addressing behavioral health concerns, and where appropriate, providing parenting support. This amendment proposes to modify the eligibility criteria to 60% AMI for all groups, and severely cost burdened by housing costs for Group 1. Specifically, households will no longer be required to demonstrate that they are severely cost burdened by both childcare and rent expenses to qualify for assistance. The program objectives remain the same.

▪ **Background and Purpose**

The services provided through this contract will assist eligible, low-income, at-risk households with young children to stabilize their finances, address behavioral health concerns that may be contributing to instability, and receive parenting support, as appropriate.

This contract was awarded as a result of RFP 24-07 and supports Strategy 8 of the Healthy Children’s Fund (HCF) Implementation Plan, intended to support vulnerable children by increasing housing stability for families with (or expecting) children who are five years old or younger. The strategy’s purpose is to reduce children’s negative health outcomes that result from the stress and trauma associated with housing instability and increase their well-being.

▪ **Funding Amount and Source**

Funding for this contract, in an amount not to exceed \$955,060, is provided by the Healthy Children’s Fund. These funds are included in the 2026 budget. Council authorization is required as this amendment includes a substantive, material modification to eligible recipients.

▪ **Differences from Previous Contracts**

Section	Differences
<b>General Terms – Section 10.2, Extension</b>	Extends contract through 12/31/2026
<b>Exhibit A – Scope of Work</b>	Please see full description of changes on page 1 under ‘Description of Amendment’.
<b>Exhibit B – Compensation</b>	Amends the Exhibit to reflect the budget for the extended contract period.
<b>Exhibit D – Flex Fund Guidelines</b>	Replaces document with the current guidelines.

Please contact Christopher D’Onofrio, Housing and Homeless Services Supervisor at 360-778-6049 or [CDonofrio@co.whatcom.wa.us](mailto:CDonofrio@co.whatcom.wa.us) if you have any questions.

